

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
April 11, 2023 6:00 pm
Council Chambers

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
- C. MINUTES/NOTES
 - 1. Committee Meeting Minutes
 - March 28, 2023
 - 2. Council Meeting Minutes
 - March 28, 2023
- D. UNFINISHED BUSINESS
- E. BUSINESS ARISING FROM THE MINUTES
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
 - 1. Councillor Tony Bruder – Division 1
 - WBRA March Update
 - 2. Reeve Rick Lemire – Division 2
 - 3. Councillor Dave Cox– Division 3
 - 4. Councillor Harold Hollingshead - Division 4
 - 5. Councillor John MacGarva – Division 5
- G. ADMINISTRATION REPORTS
 - 1. Operations
 - a) Operations Report
 - Report from Public Works dated April 5 2023
 - Public Works Call Log
 - b) Clean Energy Improvement Program (CEIP) Bylaw No. 1347-23
 - Report from Municipal Energy Project, dated April 11, 2023
 - 2. Finance
 - a) 2023 Budget Amendment
 - Report from Director of Finance, dated March 31, 2023
 - b) 2023 Tax Rate Bylaw
 - Report from Director of Finance, dated March 31, 2023
 - c) Consolidated Financial Statements – 2022
 - Audit Produced by Avail Chartered Accountants
 - 3. Planning and Community Services
 - a) Notice of Public Hearing and circulation of Bylaw No.2023-01 from MD of Ranchland No. 66
 - Report from Development, dated April 6, 2023
 - 4. Municipal
 - a) Chief Administrative Officer Report
 - Report from CAO, dated April 4, 2023
 - b) Purchasing Committee
- H. POLICY REVIEW
- I. CORRESPONDENCE
 - 1. For Action
 - a) Pincher Creek Community Hall AGM Invitation
 - AGM April 17, 2023

2. For Information

- a) Medical Service Cupboard
 - Information from the Pincher Creek Legion
- b) School Age Care Directors Association – Lights On After School Alberta
 - Information regarding Lights On After School Alberta
- c) Conditional Grant Agreement - Alberta Community Partnership
 - Grant Agreement with MD and ACP
- d) Joint Use and Planning Agreements (JUPAs)
 - Extension to June 10, 2025
- e) Community Spaces Grant application by Barrhead Wellness Connection
 - Letter from Town of Barrhead

J. NEW BUSINESS

K. CLOSED MEETING SESSION

- a) Review Recycling Services – FOIP Sec 16.1.a.ii
- b) Joint Meeting Concerning Recreation Agreement – FOIP Sec. 24.1.b

L. ADJOURNMENT

MINUTES
REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, March 28, 2023 2:00 pm
Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, Harold Hollingshead and John MacGarva.

Staff: CAO Roland Milligan, Director of Finance Meghan Dobie, Utilities & Infrastructure Manager David Desabrais, Development Officer Laura McKinnon, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 2:00 pm.

1. Approval of Agenda

Councillor Dave Cox

Moved that the agenda for the March 28, 2023 be amended to include:

- 3) New Business – Gravel/Plow Truck
- 4b) Beaver Mines Project Update – FOIP Sec. 23.1.a
- 5) Dates for Strategic Plan Workshop

AND THAT, the agenda be approved as presented.

Carried

2. Delegations

a) Sunrise Solar Project

Mike Peters, Director of Public Affairs, Isabelle Deguise, Senior Director Business Development, and Robin Moffat with Evolgen attended the meeting at this time to discuss a potential project. Evolgen is proposing the 98MW Sunrise Solar Project, to be located in the Municipal District of Pincher Creek, North-West of the town of Pincher Creek.

The Project has been under development since 2021 with environmental baseline studies completed in 2022. Stakeholder consultations and permit applications will occur in early 2023 and Alberta Utilities Commission (AUC) Power Plant Approval is expected by the end of 2023. Currently they are nearing the end of Stage 2 in the AESO interconnection process.

Evolgen is hosting their first stakeholder consultation to introduce the project and gain feedback tonight, March 28, 2023 from 5:00 pm to 8:00 pm at the Heritage Inn.

Members of Evolgen left the meeting at this time, the time being 3:02 pm.

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY, MARCH 28, 2023

b) Climate Vulnerability Study

Tristan Walker, Municipal Energy Project Lead, attended the meeting at this time to present the Climate Vulnerability Study. The purpose of this study is to analyze future climate risks (identify local risks/future climate projections/cost of disasters) and to develop adaptation plan (recommended adaptation measures/cost of adaptation measures/recommended timelines). Tristan also covered the findings from the study. There will be an open house hosted on April 13, 2023 at 6:00 pm at the Heritage Inn.

Tristan Walker left the meeting at this time, the time being 3:32 pm.

3. New Business

Jonathon Gaydos Public Works Road Foreman, attended the meeting at this time, the time being 3:32 pm.

a) Gravel/Plow Truck

Council had questions regarding the 2023 budget approval to purchase a new truck with gravel box, plow attachment and sand box. Further information will be brought back to Council at the next meeting.

Jonathon Gaydos left the meeting at this time, the time being 3:57 pm.

4. Closed Session

Councillor Harold Hollingshead

Moved that Council move into closed session to discuss the following, the time being 4:04 pm:

- a) 2023 Property Tax Discussion – Part 2 Overview - FOIP Sec 24.1.a
- b) Beaver Mines Project Update – FOIP Sec. 23.1.a

Carried

Councillor Tony Bruder

Moved that Council move out of closed session, the time being 4:55 pm.

Carried

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY, MARCH 28, 2023

5. Round Table

a) Strategic Plan Workshop Dates

Council discussed strategic plan workshop dates for May 2023. Schedules worked for May 4 and 5, 2023. Administration to advise consultants and follow up with Council.

6. Adjournment

Councillor

Moved that the Committee Meeting adjourn, the time being 5:07 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
MARCH 28, 2023

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, March 28, 2023 at 6:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

- PRESENT** Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, Harold Hollingshead and John MacGarva.
- STAFF** CAO Roland Milligan, Director of Finance Meghan Dobie, Utilities & Infrastructure Manager David Desabrais, Development Officer Laura McKinnon, and Executive Assistant Jessica McClelland.
- ALSO** Planner Gavin Scott

Reeve Rick Lemire called the meeting to order at 6:00 pm.

A. ADOPTION OF AGENDA

Councillor Harold Hollingshead 23/107

Moved that the Council Agenda for March 28, 2023 be amended to include:

Committee Reports:

6) Pincher Creek Climate Risk Assessment and Community Resilience Planning Session

Municipal:

b) Purchasing Committee

Development:

3a) Late Addition Letters

- Sandra and Randy Baker
- James Doleman and Dori Wood
- Duncan and Sandra Gana
- Leo and Ruth Reedyk

Closed Meeting Session:

- c) Joint Meeting Concerning Recreation Agreement – FOIP Sec. 24.1.b
- d) Screwdriver Creek Issue – FOIP Sec. 23.1.a
- e) Letter to Pincher Creek Foundation – FOIP Sec. 24.1.b

AND THAT the agenda be approved as amended.

Carried

B. DELEGATIONS

C. MINUTES

1. Committee Meeting Minutes – March 14, 2023

Councillor Tony Bruder 23/108

Moved that the Committee Meeting Minutes of March 14, 2023 be approved as presented.

Carried

2. Council Meeting Minutes – March 14, 2023

Councillor Dave Cox 23/109

Moved that the Council Meeting Minutes of March 14, 2023 be approved as presented.

Carried

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E. UNFINISHED BUSINESS

F. BUSINESS ARISING FROM THE MINUTES

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - a) Crowsnest Pincher Creek Landfill Minutes February 2023
 - b) Crowsnest Pincher Creek Landfill Association Financial Statements 2022
 - c) Recycle Use at Obies and Beaver Mines Store – cardboard only, working well
 - d) Police Advisory
 - e) Rural Crime Watch AGM is March 30, 2023 at 6:00pm at Napi Center
 - f) Joint Council with Town
2. Reeve Rick Lemire – Division 2
 - a) Pincher Creek Emergency Services
 - b) Joint Council with Town
 - c) Multiple residents calling, various issues
3. Councillor Dave Cox– Division 3
 - a) Pincher Creek Foundation
 - b) Joint Council with Town
 - c) Pincher Creek Municipal Library
 - d) Pincher Creek Emergency Services
 - e) Multiple residents calling, various issues
4. Councillor Harold Hollingshead - Division 4
 - a) Family and Community Support Services
 - b) Pincher Creek Community Housing
5. Councillor John MacGarva – Division 5
 - a) RMA Spring Convention
 - b) Mayors and Reeves (in absence of Reeve and Deputy Reeve)

Councillor Dave Cox 23/110

Moved to accept the Committee Reports as information.

Carried

6. Pincher Creek Climate Risk Assessment and Community Resilience Planning Session

Councillor John MacGarva 23/111

Moved that any interested Councillor be authorized to attend the upcoming Pincher Creek Climate Risk Assessment and Community Resilience Planning Session on April 13, 2023 at 6:00pm at Heritage Inn.

Carried

H. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor Tony Bruder 23/112

Moved that Council receive the Operations report, which includes the call log, for the period March 8, 2023 to March 21, 2023 as information.

Carried

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b) 2nd Avenue Drainage Issues Funding Guidance

Councillor Tony Bruder

23/113

Moved that Council approve \$11,500 for preliminary design work on 2nd Ave drainage, with said funds coming from the Road Infrastructure Reserve (6-12-0-757-6740).

Carried

2. Finance
3. Development and Community Services

Several residents in the area and the developer attended the meeting at this time.

Development Officer and Planner reviewed the history of this anticipated development and read the proposed conditions. Four letters of concern were received late and read into the minutes:

1) Sandra and Randy Baker:

At that time, the Recommendation to Council setting out proposed approval conditions had not yet been disclosed to adjacent land owners.

In reviewing those conditions, we are concerned that there is no substantial provision relating to noise suppression from extraction operations, backup alarms and gravel hauling. There is no mention of construction of berms and their design or location. The applicant's proposal shows berms built from stripped topsoil placed only at the northwest corner of the approved parcel. The applicant openly admits in his filed material that there is only a very thin soil layer over Lot 14 which leads to the conclusion that there is minimal material with which to construct berms of any appropriate size.

The only reference to noise in the conditions is for existing stands of trees and shrubbery outside the development area to be preserved for environmental and sound attenuation purposes. In fact, there is no growth of trees and shrubs on Lot 14 between the proposed site and five adjoining properties with residences. Therefore, the proposed conditions do not place any effective restriction on noise transmission from Lot 14. Our comments of March 22nd identify the noise issue as the one that will affect us the most on a daily basis. The comments filed by adjoining land owners Rowena Cromwell and Cheryl Welsh also express the same concern. Other owners have filed comments that show the proposed conditions fall short of what is needed in other respects. A standard for excessive or disturbing noise should be included as a condition so that it can be used to modify or shut down the operation.

Other suggestions for consideration have been made in our comments. There are no doubt other solutions that can be considered. Councillor Magarva, at the Public Hearing, acknowledged that noise from backup alarms would be a concern but that there were ways that it could be addressed. His solutions should be made known to all Councillors.

We respectfully request that Council openly discuss the noise suppression issue, and its inclusion in the conditions to be applied to the development, during the Council meeting of March 28th. We deserve to know that it has been fully considered and will be resolved to the best standard possible.

Further, the requirement for registration of the proposed development as a Class One pit should also be closely examined. When the area of haul roads is factored into the development - as required by Provincial pit regulations - the size moves it up to that higher Class. We also ask that Council not rush to approve the Development Permit at this meeting. That only benefits Alberta Rocks. You are allowing establishment of a development that will be in existence for a great many years. Please take the time to set conditions that respect the interests of the neighbours who have to live with your decisions.

And, as a final consideration, if it becomes obvious to Council that trying to control the development through conditions is unworkable, you still have the option of repealing your decision to allow the Land Use Amendment in accordance with the procedure set out in The Municipal Government Act.

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2) Dori Wood and James Doleman:

As registered landowners within the Villa Vega subdivision for 2 decades, and as acquaintances and sometime customers of the owners/operators of Alberta Rocks, we (Dori Wood and James Doleman) wish to voice our support for the Subject Application, and the ability/integrity of the owners/operators to manage a quality operation within the guidelines of the Municipal District of Pincher Creek No. 9.

3) Duncan and Sandra Gano:

I would like to express my continued concern for the proposed gravel pit as well as include potential conditions for operating. Just running some quick numbers based on the proposed 4.9 Hectare area to be developed: if we assume that the average gravel truck hauls 10 cubic metres per load (equivalent to 12 cubic yards) based on the area and calculating an extraction depth of 3 metres, this equals to 14'700 truck loads of gravel over the lifetime of this pit. Considering the trucks will cross Highway 3 going to and from the proposed pit to the main operating and crushing location at the existing base for Alberta Rocks that is just shy of 30'000 crossings between Highway 507 and Highway 3. This intersection is already a high risk, particularly in summer with numerous campers going to and from B.C. Should Council decide to move forward with approving this gravel pit, I feel that to reduce the risk of a MVC occurring at this intersection, that the proposed gravel pit operation be seasonal, restricted from late fall to spring, avoiding the higher volume of summer traffic. In addition to reducing the risk of an accident at this high risk intersection, this proposed seasonal use would decrease impact on the quality of life of Villa Vega residents by moving the operating months to a time when people are spending less time outside.

To the best of my understanding, one the main purpose of the Lundbreck-Burmis Corridor is to protect the migratory route of our local elk herd. I feel not enough consideration or significance on this point was taken into account in approving altering the land use designation from agriculture to direct control. The proximity of the proposed gravel pit and the operating of it will undoubtedly impact elk migration.

Our concern for potential impact to our personal aquifer also remains. I am unaware of any tests having been conducted as to depth of the aquifer and whether or not the gravel pit operation could potentially affect those of us dependant on this water source.

Both my wife Sandra and I are hoping the proposed designated use of lot 14 as a gravel pit be reconsidered all together. There is no shortage of gravel deposits within the MD that could be developed without adversely impacting so many individual families.

4) Ruth and Leo Reedyk:

Having reviewed the application and Recommendation to Council briefing, we have a few additional comments that have come to light because of information we were not aware of when we submitted our response last week. A significant issue that is not found within the briefing of either the applicant or Administrations briefing to Council is the wording in the document "A Guide to the Code of Practice for Pits". This Alberta Environment document defines and lays out the processes for pits from application, *Environmental Protection and Enhancement Act* requirements, *Water Act*, *Weed Control Act*, *Historical Resources Act* and others as well as how to determine the amount of the security deposit owed to the Crown. Our understanding of the definition of pit size indicate the pit area on private land would be added to the disturbed area for infrastructure including construction of an access road for a total pit area. Given this information, this pit and access road is over 15 acres and as such is a Class one pit and is subject to the *Environmental Protection and Enhancement Act* processes.

We recommend that Council instruct the applicant to provide a copy of the Registration received from the responsible Director at Alberta Environment prior to Council proceeding with issuing the Development Permit. This would ensure that the requirements of the Municipal permit do not lessen the restrictions on the applicant below the already prescribed provincial minimum.

If Council chooses to overlook the provincial requirements of this information and takes on the liability, we recommend some more descriptive wording in the proposed clauses in the MD's Development Permit. The first has to do with the access route construction mentioned in Condition 1. The applicant has indicated that our property is 700 meters from the pit location. The application includes reference to the proposed access route but

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fails to mention that it comes to within 180 meters of our home. The applicant also mentions the access route directly south of the proposed pit location. We would request that Council take the time necessary to fully confirm the availability of the directly south option as it best aligns with current Council policy. Sound transportation engineering would find it to be a better location to build an adequate intersection. Given that these pit operations will likely be there for 100 years, taking the time to do this responsibly should be done. The Council Briefing notes indicate that a development agreement will be required to develop a minimum standard road within the road allowance but it does not specify which road allowance of the two described.

The second has to do with reclamation of the existing pit in Condition 3. The condition mentions that the pit is to be reclaimed but fails to indicate to what standard ie. the Alberta Code of Practice for Pits. We recommend that council brief themselves with the Code of Practice for Pits and then takes a tour of the existing Alberta Rocks site and the existing pit on the proposed property. Council may wish to be specific on the requirements for reclamation including removal of the truck chassis and the reclamation standard proposed. The proposed pre disturbance reclamation plan should be provided to Alberta Environment by the applicant for consideration.

The third concern we have is with the wording of Condition 5 as it indicates that the reclamation will occur incrementally as per the applicant's attached plan. The attached plan indicates that the applicant will reclaim to the requirements of the Code of Practice for pits of this size. Our concern with the wording of this Condition is that that Council may not be technical experts on the reclamation requirements for pits.

Our fourth concern is with the wording of Condition 7. We feel that the grass mixture to be used to vegetate stockpiles and reclaimed pit area should be as recommended by the MD's Agricultural Fieldman to ensure the best possible outcome if Alberta Environment doesn't make comment.

Our fifth Concern is with the wording of Condition 9. The briefing indicates "Topsoil, overburden and gravel...", while the applicant refers to the "thin layer of well drained soil". The lack of topsoil at this location will impede any reclamation on this site to the extent that additional topsoil may be required to remediate the site successfully.

Our sixth concern is with Condition 12. We believe the wording should include excluding asphalt plants and the time of the exclusions should be in perpetuity as construction of Highway 3 twinning may impact their current location requiring them to move their operations.

Our seventh concern is Condition 15. We feel that the pit should be operated as a Weed Free Gravel Pit as described in the MD's Agricultural Policy C-AES-003 Weed Free Gravel. This should be a condition of all new gravel pits whether Class one or not.

Our eighth concern is with Condition 16. The wording is weak as the water table provides drinking water for residents in Villa Vega Acres. We would suggest vegetable oils and fluids for all equipment and vehicles operating in the pit to reduce the potential impact of fluid spills on the water table below the pit.

Our ninth comment is on Condition 17. We feel "Developer in accordance with Provincial *Water Act*. We fear that the existing 4.9 Hectare site will become depleted in time and the applicant will request an additional 4.9 Hectares or more to continue his operation. As such the development Council is approving today will have implications for potentially the next 100 years. We would rather look at ground mount solar panels for the next 100 years than see a gravel pit for one. Solar would be a more responsible development. The wording "Development..." should read Council should not feel rushed to make the decision as there are long term implications. As previously stated we are not in agreement with the development of an industrial gravel pit, adjacent to our Country Residential subdivision.

Reeve Lemire asked if anyone in the gallery wanted to speak.

Leo Reedyk:

Doesn't like the path this is taking. Certainly there is 100 years of gravel in the area. The developer told residents that built there it would always be agriculture land. Alberta Transportation won't allow for a turn onto the highway, they see it as a safety issue. It's an industrial development next to country living and goes against the MD policy. There are gravel pits elsewhere.

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Randy Baker:

What about the noise? Backup beepers, trucks, that we have to listen to and it effects our lives. Look at the conditions and make them work for the people that live there. Read the Burmis Lundbreck Corridor Area Structure Plan, it states that development shouldn't effect the neighbors.

Ruth Reedyk:

The trucks are the ones making the noise, the beeping is constant and ruins are peace and quiet.

a) Development Permit 2023-02 Alberta Rocks - Natural Resource Extraction Pit

Councillor John MacGarva 23/114

Moved that Development Permit No. 2023-02, for the development of a Natural Resource Extraction Pit, be tabled pending further clarification on conditions and brought back to the Council meeting on April 11, 2023.

Carried

Residents and planner left the meeting at this time, the time being 8:08 pm.

Councillor Tony Bruder declared a conflict of interest and recused himself from the meeting at this time, the time being 8:12 pm.

b) Bylaw 1333-22 Bruder Road Closure (SE 15-4-29 W4)

Councillor Dave Cox 23/115

Moved that Council give second reading to Bylaw 1333-22, being the Bylaw to close to public travel for the purpose of creating title to, the following described highways, subject to rights of access granted by other legislation:

THOSE PORTIONS OF GOVERNMENT ROAD ALLOWANCE SOUTH OF SE 1/4
 SEC. 15 TWP. 4 RGE. 29 W4M
 BETWEEN THE WEST LIMIT OF ROAD PLAN 4852 HU PRODUCED NE AND THE
 EAST LIMIT OF ROAD PLAN 221 _____
 AND
 BETWEEN THE WEST LIMIT OF ROAD PLAN 221 _____ AND THE EAST LIMIT
 OF ROAD PLAN 881 1275
 CONTAINING 0.652 HECTARES (1.61 ACRES) MORE OR LESS.
 EXCEPTING THEREOUT ALL MINES AND MINERALS.

Carried

Councillor John MacGarva 23/116

Moved that Council give third reading to Bylaw 1333-22.

Carried

Councillor Tony Bruder returned to the meeting, the time being 8:15 pm.

b) Notification of Subdivision - 2023-0-036

Councillor Tony Bruder 23/117

Moved that Council receive the Notice of Application for Subdivision 2023-0-36 as information and direct Administration that no comments are required.

Carried

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4. Municipal

a) Chief Administrative Officer Report

Councillor Harold Hollingshead 23/118

Moved that Council receive for information, the Chief Administrative Officer's report for the period of March 10, 2023 to March 23, 2023.

Carried

b) Purchasing Committee

Tony Bruder 23/119

Moved to table the discussion of the Purchasing Committee to the next Council Committee Meeting.

Carried

I. POLICY REVIEW

J. CORRESPONDENCE

1. For Action

a) Economic Development Week Proclamation - May 8 through 12, 2023

Reeve Rick Lemire proclaimed:

Whereas, communities rely on economic development professionals to promote economic well-being and quality of life; for communities like the MD of Pincher Creek No.9 that means coordinating activities that create, retain, and expand jobs in order to facilitate growth, enhance wealth, and provide a stable tax base; and

Whereas, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

Whereas, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

Whereas, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

Whereas, economic developers work in the MD of Pincher Creek No.9 within the Province of Alberta.

NOW THEREFORE BE IT RESOLVED, that MD of Pincher Creek No.9, Alberta recognizes May 8 through May 12, 2023 as Economic Development Week, and reminds individuals of the importance of this community celebration which supports expanding business opportunities and making lives better.

b) In-person Town Halls - Minister of Public Safety and Emergency Services and Minister of Justice - Lethbridge April 4, 2023

Councillor John MacGarva 23/120

Moved to accept the In-Person Town Halls Minister of Public Safety and Emergency Services and Minister of Justice as information.

Carried

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c) Group Group Youth Request for Sponsorship - Community Safety Net Request

Councillor Tony Bruder 23/121

Moved that Council support the Community Safety Net by becoming a sponsoring partner in the amount of \$84.00, to be taken from account 2-75-0-770-2765.

Carried

2. For Information

Councillor Tony Bruder 23/122

Moved that the following be received as information:

a) Alberta Community Partnership (ACP) program

- Letter from Municipal Affairs

Carried

K. NEW BUSINESS

L. CLOSED SESSION

Councillor John MacGarva 23/123

Moved that Council move into closed session to discuss the following, the time being 8:28 pm:

a) ~~Review Recycling Services – FOIP Sec 16.1.a.ii~~ *Removed due to time constraints*

b) Minister of Health – FOIP Sec 24.1.b.i

e) ~~Joint Meeting Concerning Recreation Agreement – FOIP Sec. 24.1.b~~ *Removed due to time constraints*

d) Screwdriver Creek Issue – FOIP Sec. 23.1.a

e) Pincher Creek Foundation – FOIP Sec. 23.1.a

Councillor John MacGarva 23/124

Moved that Council move out of closed session, the time being 7:25 pm.

Carried

a) Minister of Health

Councillor Tony Bruder 23/125

Moved that Council support the Town of Pincher Creek to approach Dr. Parker and invite him to a joint council meeting with the Town and MD to talk about health care worker recruitment in Pincher Creek.

Carried

e) Pincher Creek Foundation

Councillor Dave Cox 23/126

Moved that the MD direct the Pincher Creek Foundation to write a letter to Minister of Seniors Housing to take their part with the deficiencies in the construction.

Carried

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M. ADJOURNMENT

Councillor Harold Hollingshead 23/127

Moved that Council adjourn the meeting, the time being 9:01 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

Jessica McClelland

From: Tony Bruder
Sent: March 28, 2023 1:33 PM
To: Jessica McClelland
Subject: FW: WBRA March Update 2023

Not sure if you receive this????

If not, can you please ad it to the agenda.

Tony

From: Waterton Biosphere Reserve Association <info+watertonbiosphere.com@ccsend.com>
Sent: March 28, 2023 9:06 AM
To: Tony Bruder <CouncilDiv1@mdpincercreek.ab.ca>
Subject: WBRA March Update 2023

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What's new with WBRA

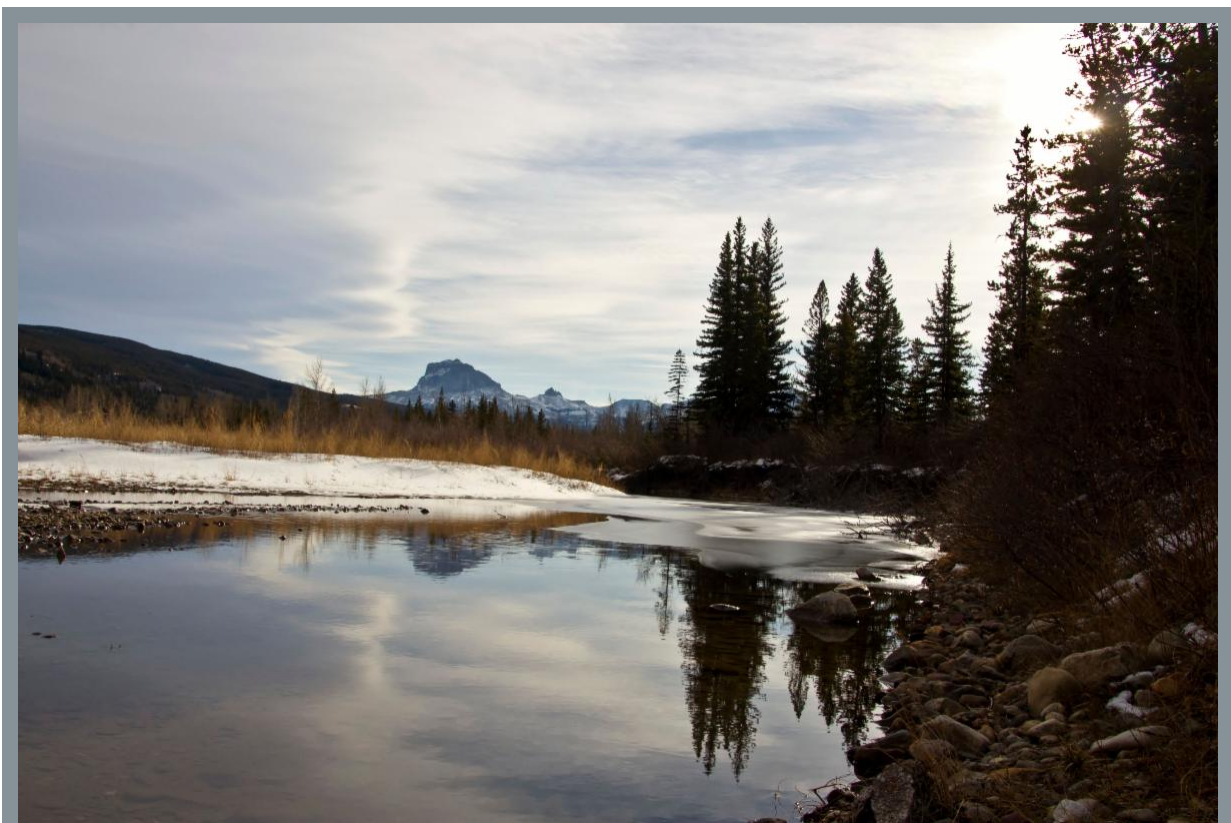


Photo by Boyd Leavitt

Stewarding Trumpeter Swans Through the Seasons in Waterton Biosphere Reserve

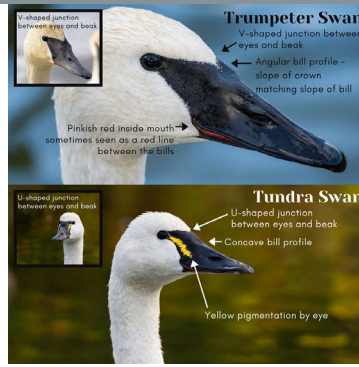


Peak spring swan migration is upon us!

With the promise of a full stomach and quality breeding waterbodies, swans are making their bi-annual migration northward. The last week of March to the first week of April typically brings the highest number of these international travellers to the important stopover habitats located within WBR. These stopover habitats provide swans the opportunity to rest and refuel before they continue their migration back to their breeding waterbodies.

Wanted: Swan Seekers in WBR 📣

You can support the Stewarding Trumpeter Swans Through the Seasons project by reporting your swan sightings during our final spring migration monitoring season.



1: Find a waterbody

Keep your eyes to the skies, or rather, to a local pond, lake, or wetland in WBR this March and April.

Trumpeter swans will be seeking waterbodies which support their voracious appetite for emergent plants, or plants that are rooted in the sediment below the water with their stems, flowers, and leaves rising above the surface.

2: Look for swans

Migration also brings tundra swans to the area. The key differences between the species are their vocalizations, bill/head features, and overall size. Learn about the differences between these two swans over on our website [here](#).

Are you curious to hear the deep and beautiful bugling's of a trumpeter swan? Look no further, for we have you covered. Visit Earbirding [here](#) to listen to and differentiate between a trumpeter and tundra swan call.

Don't forget your binoculars!

3: Notify us

What we would love to know about the swans you see in WBR:

- Species of swan
- Number of birds
- Location
- Date and time

Another critical role we can play this spring is to ensure trumpeter swans have healthy and supportive stopover habitat. The network of stopover sites in WBR appear to host a significant portion of the Rocky Mountain breeding population on their journey north.

Are you a landowner in WBR with wetland habitat that hosts trumpeter swans and have an interest in learning more about financial support for your habitat stewardship projects (such as off-site waterers, fencing around wetlands, hardened access sites)?

If so, give us a call at 403-563-0058 or email at swans@watertonbiosphere.com. The goal of our work is to raise awareness of the importance of healthy wetlands for species such as trumpeter swans and to assist landowners who wish to improve their valuable wetland areas for wildlife habitat and water retention alike.

We would love to chat about your habitat project ideas!

[Learn more about swans in WBR](#)

Carnivores and Communities Program



Spring has sprung in WBR

At the very least, the first false spring of the year has sprung and with it the opportunity for new Carnivore and Communities Program (CACP) project collaborations.

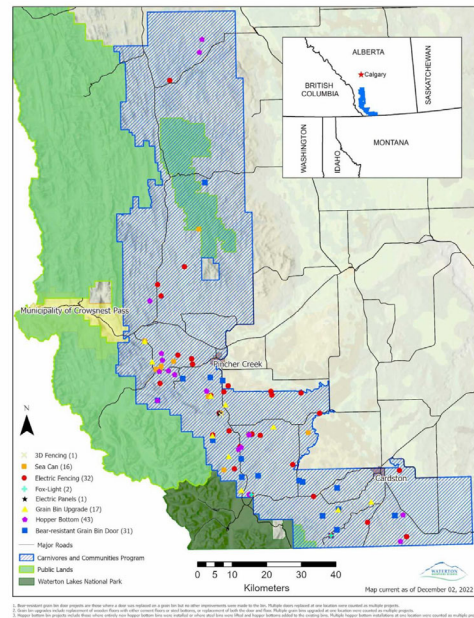
Restricting carnivore access to attractants can significantly reduce carnivore-human conflict.

A variety of cost shared attractant management projects are available through the CACP program.

Projects include:

- Electric fencing
- Bear-resistant grain bin doors
- Grain bin retrofits or upgrades (e.g., cement floors, hopper-bottom bins, and metal shipping containers).

To date, WBR has collaborated with producers on more than 140 attractant management projects in southwestern Alberta. Please click on the map to view these completed projects.



If you are interested in learning more about the effectiveness of electric fencing as an option to restrict carnivore attractants on your property, please check out ['Zapped! Managing Bear Conflict in Southern Alberta'](#). This film by Jay Honeyman (formerly) with Alberta Environment and Parks, WBRA, and others showcases the use of electric fences in large carnivore conflict prevention in the Province of Alberta.

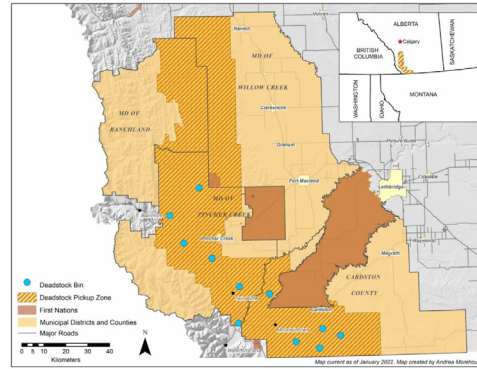
Dead livestock (deadstock) has been shown to be a significant large carnivore attractant. Managing this attractant is an important way to reduce conflict with large carnivores. Some producers are able to effectively compost deadstock on farm, employing electric fence to exclude bears, wolves, cougars etc. An alternative to composting is carcass removal.

The WBR's [Deadstock Removal Program](#) was designed to completely remove livestock carcasses from the landscape.

There are two components to this program:

- Deadstock bins
- On-farm pickup

Building on the efforts of local landowner groups, the program has grown to include free deadstock pickup for producers (Intensive Livestock Operations are not eligible) on over 572,000 hectares (1.41 million acres) in the municipalities of Cardston, Pincher Creek, Ranchland, and Willow Creek.



Since the program began in 2009, over 6,500 carcasses have been removed from the landscape. The deadstock program operates in each of the four municipalities with funds from CACP supporters ensuring that there is no cost to producers for carcass pickup within the deadstock pickup zone by West Coast Reduction Ltd. Please click on the map to view the deadstock pickup zone and locations of deadstock bins.

Finally, sharing the landscape with bears means there is potential for encounters between bears and people, and it is important to understand how to act in such situations.

WBR offers Bear Safety Workshops which provide information on:

- Bear and other carnivore behaviour and safety
- Human safety precautions to take when living and working on the landscape shared by carnivores
- The effective use of bear spray



If you have concerns about the potential for carnivore-human conflict on your land this year, or would like to learn how to keep yourself and your family well prepared with effective bear safety behaviour's, feel free to reach out to Jeff Bectell, our CACP Coordinator, at jbectell@watertonbiosphere.com to discuss.

Please don't hesitate to reach out to discuss a potential project.

Learn more about the CACP

Thank you for reading our eNewsletter. Please feel free to follow us on social media and visit our website to learn more about the Waterton Biosphere Reserve Association and our projects.



Visit our Website

Waterton Biosphere Reserve Association | BOX 7, PINCHER CREEK, T0K 1W0 Canada

[Unsubscribe councildiv1@mdpincercreek.ab.ca](mailto:councildiv1@mdpincercreek.ab.ca)

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M.D. OF PINCHER CREEK NO. 9 OPERATIONS REPORT

G1a

Current Public Works Activity

- Road Maintenance – Public Works has (8) graders out on the roads doing road maintenance and snow removal.
- Snow removal and street maintenance in the Hamlets of Lundbreck, Beaver mine and Pincher station during snow events
- Planning ongoing for the approved capital and internal project for 2023.
- Quotes and estimates and being refresh for the equipment approves by council in the 2023 capital budget.
- Boat Club Road sink hole area has been barricaded off to make sure the soft area is not driven on, and have instructed ISL to secure agreements to dump in the AT gravel pit and have the fence installed on the top of the backslope instead of in the ditch bottom.
- The MD has retained the professional service of DK blade services to provide technical training starting Last week of April and continuing on through May 2023 for 3 operators.
- Cleaning up outstanding inspection corrective action around the shop and facilities
- Garbage, Recycling, water to the airport... being done weekly by PW crew.
- Working on call log items daily.
- Building anchors for the seacan office at transfer station. Will be installed as soon as the frost will allow.
- Completed unexpected repairs on graders and continuing on with transmission installation.
- Ongoing training on new equipment.
- Steaming out blocked culverts in various location.
- Digging out blocked culverts in various locations to assist the steamer in opening up culverts.
- T post puller build complete. Cage for T posts 1st one complete.
- Finalized tractor purchase for rock crusher, hauling new tractor back to shop Thursday.
- Patton Ave tender has been completed and awarded to Ground Breakers. Scheduling construction start date for spring of 2023.
- Seasonal's interviewed, starting May 1st /23. 4 six month and 1 4 months. And Betty O.
- Station Street has been delayed cause of Shaw, but will be hydro vacing this week to see if Shaw has to move their fiber optic line.

Energy Projects Update

MD Estimated Annual Energy Savings: \$19,261

MD Funding Secured (Total): \$173,098

- **General Updates**

- Developed applications to Green and Inclusive Communities grant, submitted Feb 28, 2023.
 - 80% of costs for Arena and Multipurpose Facility upgrades
 - 60% of costs for construction of the new Recreation and Event center to net zero standards
- **Community Building Retrofit grant pre-application submitted for 25% of Arena upgrades March 3, 2023**
- Applied for grants for lighting retrofits for Airport building, Huddleston senior center, and Arena lighting retrofits
 - Received confirmation for one project. Decision was made to focus on airport.
 - Projected award and installation April 2023.
 - Estimated to save **\$716/year**
 - \$5,000 Grant confirmed February 23, 2023.
 - **Cheque received April 3, 2023**
 - **Contract award pending confirmation of quote expected April 14, 2023**
- Furnace replacement in PW building and Airport targeted for spring 2023
 - RFQ released March 7, 2023, quotes due March 24, 2023
 - Anticipate grant streams being released April 2023
 - **Received proposals**
 - 4 bidders for PW **(\$4,060-\$5,407) Budget: \$4,999**
 - 5 bidders for airport **(\$8,670-\$13,435) Budget: \$11,000**
 - **Requested heat pump quotes to conduct economic and technical feasibility of a trial**
 - **Award and installation scheduled for June 2023**
- Developing fuel usage tracking system within GIS dashboard
 - Fuel usage report developed December 1, 2022
 - Software contractor has indicated tracking can be implemented in the rest of the fleet with minor hardware and software upgrades
 - Brendan and Brandon working on fixing current issues with existing vehicles and activating features under current system
- **Began development of asset management strategy for energy equipment with Brendan**
- **Attended Energy Futures Lab Retreat March 15-17, 2023**
- **Received confirmation of \$22,080 for Electrical Tracking System at the Multipurpose facility scheduled to be installed July 2023**
- **Label window retrofit**
 - **Project budget reduced from \$100,000 to \$87,500**
 - **Expected project kickoff June 2023**

- **EV Chargers**

- Design complete for MD admin building, MD PW shop, and CMR Oct, 2022
- Funding from Enel Green Power received in the amount of \$20,000 USD
- Grant for remaining funds from SouthGrow secured November 30, 2022.

- Install complete for PW, Admin and Splash Park charging units sent were incorrect and new units have been shipped.
 - Castle install delayed until spring due to higher excavation costs during the Winter
 - PW Charger installed January 10, 2023
 - Admin charger infrastructure installed, final charger installation pending weather
 - Estimated installation complete by council meeting
 - Concrete repairs to be completed pending weather
 - Charger installs completed March 16, 2023. Signs installed March 30, 2023
 - Software being acquired and set up to collect payments for usage. Chargers network connected March 21, 2023, onboarding delayed to the week of March 27, 2023 April 5 2023.
 - Charging expected to be available April 14, 2023.
- **Eco-centre Solar Installation**
 - Awarded to Riteline for 2.4 kW array
 - Microgeneration application complete Sept 28, 2022, neighbouring properties notified as per regulations Sept 6, 2022. No comments received back
 - Install completed November 18, 2022
 - Scheduled to begin generating power Dec. 16, 2022. Delayed due to permitting error.
 - Permitting issues resolved, electrification pending final electrical inspection and Fortis meter revision
 - Awaiting inspection
- **Climate Resiliency and Adaptation Plan**
 - \$160,000 funding approved from MCCAC
 - \$140,000 towards the contracted study
 - \$20,000 towards staff wages, training, and community event
 - Kickoff Oct 3, 2022
 - Team: Tristan Walker, David Desabrais, Brett Wuth, and Andrea Hlady
 - Presentation of project plan to MD and Town council Oct 11, 2022
 - Data acquisition started Oct 13, 2022, community showcase complete Nov 8, 2022
 - Survey closed December 23, 2022. Finalized with over 420 responses
 - Risk assessment meeting completed with MD and Town staff for March 1, 2023
 - Presented results to MD and Town Council for comment March 27, 28, 2023. Open house for public comment April 13th, 2023. Roundtable discussion with Piikani Nation scheduled for April 11, 2023.
 - Received Final Risk Assessment report March 29, 2023
- **Clean Energy Improvement Program**
 - Bylaw passed Oct 11, 2022
 - In discussion with FCM to determine funding
 - FCM has indicated substantial funding has been allocated to Alberta
 - Partnership with Town increases likelihood of success
 - Targeted program development start date Jan 15, 2023
 - Kickoff meeting scheduled for January 25, 2023
 - Targeted program launch date ~~Sept 15, 2023~~ Q2 2024 based on updated funding timelines received from Alberta Municipalities and request from Finance Depts.
 - Market study underway to be submitted first week of March 2023

- Study completed March 6th pending staff cost estimates from Finance department and final inputs from Alberta Municipalities
 - Review with Alberta Municipalities Scheduled for March 14, 2023
 - Submitted first draft March 14, 2023. Revised draft scheduled for March 28, 2023.
 - Pre-application submitted to Federation of Canadian Municipalities April 4, 2023
- **Ford Lightning**
 - Posted to Alberta Purchasing Connection January 11, 2023. Pricing received. Working through path forward to see if local dealership can provide
 - Order bank from Ford not yet open for the XLT
 - Dealers indicate they are only being allotted Lariat and Platinum models
 - Tender received from Marlborough Ford with estimated ETA of September 2023
 - Funding final deadline requires receipt of Vehicle by Feb 2024
 - Funders are aware of the manufacturing hold up and are working on extension provisions
 - Awarded to only bidder Marlborough Ford **\$80,371.25** (Budget \$85,000)
 - Truck on order Feb 27, 2023, delivery date TBC. Follow up expected late April 2023
 - No update on manufacturing date as of March 2023
- **Solar Installation**
 - New energy retailer contacted to determine best strategy for installation
 - Begin development of RFP January 16, 2023
 - Target release of RFP February 2023 in preparation for any grant streams
 - Investigating site options
 - Energy retailer recently changed hands and has minimal experience with aggregated generation
 - Possible grant roll-out in Q2 of 2023
 - Nav Canada requires glare study and Aeronautical Assessment Form
 - RFP developed and expected to be released by Council meeting. Proposals expected back last week of March 2023.
 - Site Visit conducted March 14, answered RFIs March 21, 2023
 - Anticipate grant funding streams opening in April 2023
 - RFP closed March 31, 2023
 - 5 proposals received
 - Review scheduled for April 5, 2023

Capital Projects Update - Bridges

- **Bridge File 75377 – Local Road over Screwdriver Creek, NW-08-06-02-W5M**
 - Total approved 2022 budget: **\$434,000**, Anticipated Actual: **\$344,000**
 - Approved 2023 budget: \$25,000
 - Construction awarded to 2nd lowest bidder
 - East Butte: **\$306,011 (Eng. Est./Don Boyce \$309,044)**
 - Conditional Construction completion certificate issued Dec.16th, 2022. Additional cleanup and deficiency work required to be complete by April 15, 2023. 10% holdback (\$22,000) cannot be released until complete
 - Contractor has visited site and expects to be able to move in week of Council meeting to complete deficiencies, weather dependant

- **Bridge File 75265 – Local Road over Heath Creek, NE-11-10-01-W5M**
 - Tender awarded for engineering in 2021
 - Roseke Engineering at **\$52,162.00** (Budget: \$53,000.00)
 - Tender cancelled for construction in 2022
 - Survey has determined that the whole bridge and road is off the road right of way. Roseke Engineering will provide the MD with a survey plan to use for land negotiations.
 - The Historical Resources Application for this project has been approved.
 - Land is purchased and agreements are signed. Title registration may take a few months
 - STIP Application submitted, awaiting response prior to re-Tender

- **Bridge File 7743 – Local Road over Gladstone Creek, SW-23-05-02-W5M**
 - Tender awarded for engineering in 2021
 - Roseke Engineering at **\$45,015 (Budget \$46,000)**
 - Tender awarded for construction in 2022
 - Volker Stevin at **\$267,700 (Budget \$280,500)**
 - Final construction inspection completed March 7th, 2023. Project complete excluding minor deficiencies and level 2 bridge inspection

- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
 - ISL awarded Supply-Build Engineering contract
 - Design, Supply, & Fabrication of Prefabricated Bridge awarded to Algonquin Bridge **(Cost: \$458,040. Eng. Est: \$638,000).**
 - RFPQ (Request for Contractor Pre-Qualification) for Installation has been sent out and closed July 26th. Installation RFQ bids received September 14th, 2022. Awarded to low bidder **(Cost: \$330,954. Eng. Est: \$349,000)**
 - Sure-Seal beginning document submission. Review of site conditions complete, TAS & eco-plan drafts received. Pre-construction meeting complete October 26th, 2022.
 - Contractor plans to prepare bridge on private property NW of crossing over the Winter. Bridge steel unloaded November, 2022.
 - Revised construction schedule received, contractor plans to break over Winter and remobilize in early May to install abutments and remove existing bridge. Contractual completion is end of June, 2023 for bridge to be open. Under bridge abutment repair completion Aug 31, 2023
 - Existing bridge removal complete Thursday, February 9th, off-site bolt-up of new structure underway

- Plan for existing abutments with ISL and contractor to finalized, by Council meeting with the intention of having all work complete above DFO water line work underway. Existing abutments will have partial depth repairs complete, and cracks will be epoxy injected and sealed. Work falls under new DFO code of practice for clear span bridges
- New bridge lift planned for April
- **Bridge File 74048 – Todd Creek Culvert, NW-36-009-03 W5M**
 - Pricing Received for Preliminary Engineering & Design
 - Awarded to Roseke Engineering at \$14,586
 - Evaluating maintenance and/or replacement options for the 1962 1.8mx1.1mx15.8m culvert
 - Class C waterbody with Restricted Activity Period (RAP). No detour
- **Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M**
 - Pricing Received for Preliminary Engineering & Design from multiple firms.
 - Awarded to Roseke Engineering at \$17,990 (Budget \$20,000)
 - Evaluating maintenance design for the 1908 4.3m bridge
 - Class C waterbody with Restricted Activity Period (RAP) and critical habitat for at-risk species
- **Bridge File 75801 – Oldman River Tributary Culvert, SW-09-010-01 W5M**
 - Pricing Received for Preliminary Engineering & Design
 - Awarded to Roseke Engineering at \$4,314.83 (Budget \$5,000)
 - Evaluating maintenance design for struts the 1953 1.4mx1.6mx24m culvert
 - Class D waterbody with no RAP
- **Bridge File 76294– 2nd Tributary to Castle River, SW 32-006-01 W5M**
 - Preliminary Engineering & Design awarded to Roseke July 14, 2022
 - Preliminary survey & drafting complete, Preliminary Engineering & Design complete as of Sep 28. QAES Complete, fish passage likely not a concern
 - Recommendation is replacement with an upsized 1.6m diameter x 27m L single culvert (existing structure is 1.5m diameter x 18.3m L)
 - Design for 76294 complete, rip-rap modified on downstream end to avoid need for land acquisition
 - STIP Application drafted and submitted November 23rd, awaiting response
- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
 - \$150,000 in grant funding awarded for Year 1 of this program
 - Fintegrate awarded initial contract to assess all MD crossings, prioritize for remediation, & perform detailed regulatory authorizations
 - Work has begun on prioritization & initial assessment, 175+ crossings reviewed
 - 4-5 crossings have been identified to date that are in poor structural condition and have serious fish passage concerns
 - Application submitted for additional \$114,000, mostly to complete engineering & design for remediation of crossings
 - Anticipate moving forward with design of 3 crossings, and construction of 1 within 2023-2024 AB fiscal year. Proposals received for 3 eligible crossings, kicked off preliminary design January 20th, 2023.
 - BF 7080 Dungarvan Creek Culvert Replacement, SW-17-003-29 W4M

- Tapay (Carbondale) Road over Iron Creek Culvert Replacement, SW-15-006-03 W5M
- TWN Rd. 31A (Chapel Rock) over South Todd Creek Culvert Replacement, SE-023-09-03 W5M
- Preliminary engineering complete for 3 crossings. Assessing remaining crossings before making recommendations to Council
- Anticipating regulatory Directives making dealing with SAR crossings mandatory
- Requested Y1 grant extension to July 31st, 2023. Extension to November 30th, 2023 received
- Funding agreement signed March 28th, 2023 for additional \$1.55M to cover additional assessment, and engineering along with replacement of 2 crossings, to be complete by March 2025

Roads

- **Range Road 1-2 (Bitango Road) - Engineering 2022 – Budget \$40,000 - Const. 2023**

Replace 64m of culvert 24" culverts with a 36" diameters culvert. Repair slides and sink holes on side slope.

- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on February 23rd 2022.
- Geotechnical Boring scheduled for April 05, 2022.
- Site Visit was held April 21st 2022.
- Environmental Scientist was on site June 29, 2022 to begin the environmental review.
- Design Brief meeting was held August 23, 2022
- ISL to start working on the tender package.
- Tender package and design have been received February 02, 2023 for review.
- ISL has asked us to contact landowner on both sides because the contractor will need access for their equipment and secure an agreement for the landowners.
- ISL is working on preparing tender.
- MD is in the process of securing agreement with land owners to accommodate equipment for the project.

- **Station Street (Pincher Station) - Engineering 2022 – Budget \$40,000 - Const. 2023**

Repair subgrade and install new asphalt on approximately 70m on intersection of 3rd avenue and Station Street and approximately 360m on Station Street going east to seed cleaning plant. Install culvert across 3rd avenue to drain water from North side of Station Street.

- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on February 23rd 2022.
- Geotechnical Boring scheduled for April 05, 2022.
- Site Visit was held April 21st 2022
- Scope Change 1 (Utilities coordination, Hydrovac and Processing) has been approved July 18, 2022.
- Utility Crossing agreements signed Aug 03, 2022.
- Utility locating and surveying has been completed August 22, 2022

- Preliminary and Construction estimates have been received September 16, 2022 for review.
- ISL finished tender package and will be sent out by the end of March 2023.
- ISL finished the tender package and has made some revisions (depth of Telus line on 3rd st), will be sending out tender.
- There is a delay by Shaw because of their fiber optic line, we are hydro vacing to see if Shaw has to move their line or ISL will secure a crossing agreement.
- Met with Apex utilities to discuss the gas main in the middle of the road and figure out best place for new line to be installed.
- Engineering ISL has been working on setting project up for the MD.

- **Patton Avenue (Lundbreck) - Engineering and construction 2023 – Budget \$72,000**

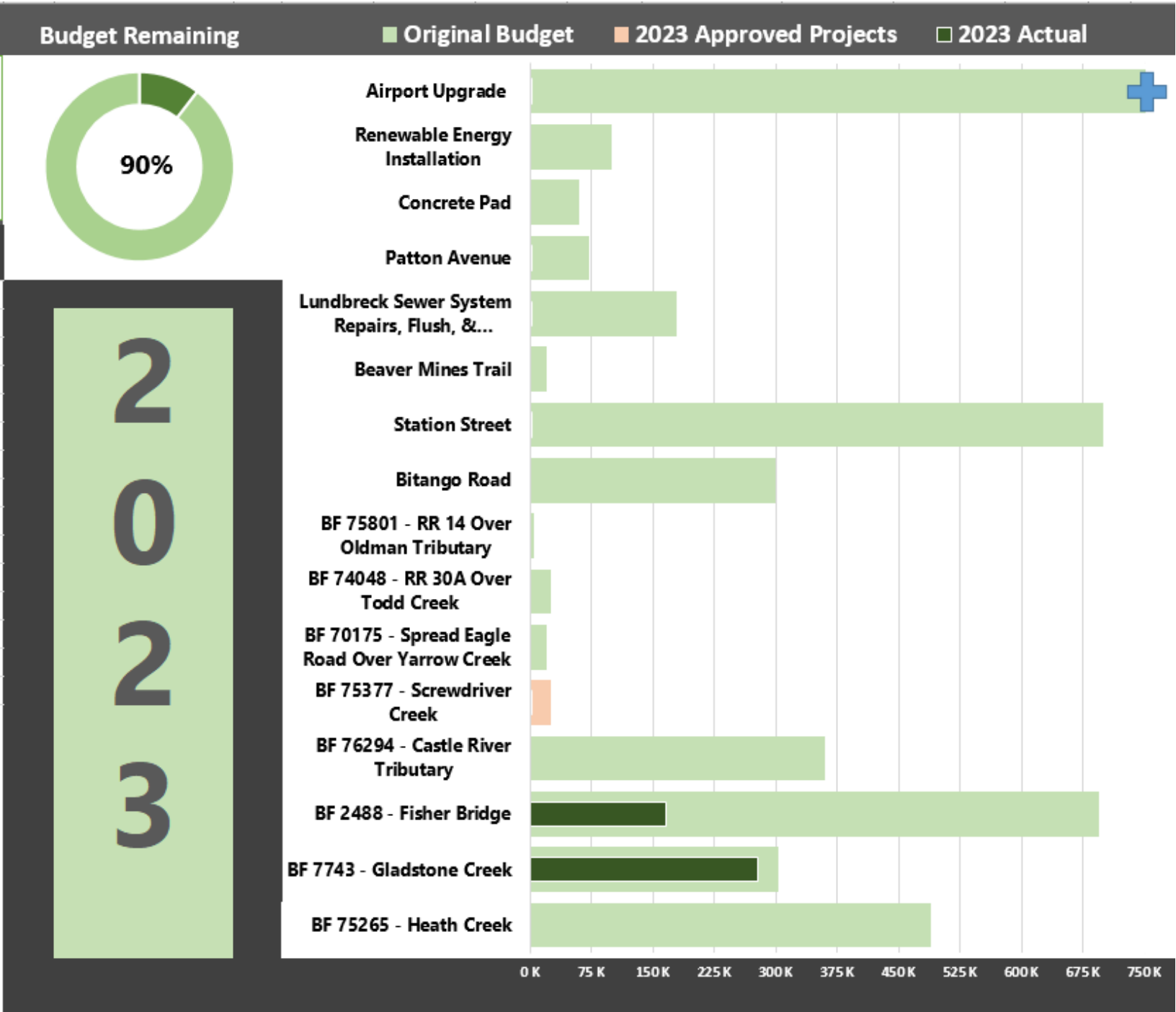
Improve drainage on the east boulevard of Patton Avenue to create positive drainage to the catch basin on the North end.

- Service agreement for professional service has been signed with ISL Engineering and Land Services LTD on December 12th 2022
- ISL has been instructed to go ahead with tendering for the spring of 2023 and their estimates and quotes are in line with the budget.
- Job sent out to Tender, schedule in meeting with residences May 1/23.
- Project has been awarded to Ground Breakers scheduling in for spring of 2023.

Large Capital and Other Projects

Total Approved Budget: \$4,346,000. Spend as of April 3, 2023:

\$456,910 ~~Feb 20, 2023: \$101,222~~



Airport Lighting – Design 2022, Construction 2023

Install Airport Airfield Lighting Replacement, with portion of funds from STIP

- Design-build contract awarded to Black & McDonald (**Cost: \$979,600, Original Budget: \$867,000. Revised Contract: \$1,016,435 + line removal/paint**)
- Leo Reedyk engaged to manage tendering, construction, commissioning, etc.
- It is expected that increasing the runway length will provide benefit in terms of classes of aircraft the airport can support. Design deliverables with revised thresholds complete. 6-8 weeks construction required. Completion by Aug 1, 2023 expected, contract extended to reflect
- Generator installation will be completed after Aug 1, 2023 due to long lead delivery
- IFC Drawings received Dec. 6, 2022. Formal Change Order sent to Contractor Jan 13, 2023 to capture unit/quantity changes prior to material orders for lights, generator, cabling. Signed copy received. Line removal/painting costs remain under discussion.
- Safety Plan & Work Procedures (PCO) review complete February 23rd. Crews will permit emergency use of runway within worst case 2 hours notice. **Final PCO received April 3rd, 2023. Mobilization expected mid-May, 2023, with runway closures occurring in first 3 weeks**
- Consultation with affected stakeholders including Tanker Base, STARS, **AHS, and other stakeholders** has begun regarding construction window.

Lundbreck Sewer System Repairs, Flush, & Inspection – Design/Construction 2023

Repair of 3 sewer main locations within the Hamlet of Lundbreck

- Working with MPE on brief scope of work package for quotation. Design work awarded February 1st, 2023, project setup and quotation package underway.
- Draft drawings received March 2nd, 2023, **review complete. Quotation package expected by Council meeting**

Lundbreck Lagoon Resiliency Analysis & Regionalization – Engineering 2022

Review Lagoons ability to take on more flow (both regular and high strength). Review Cowley Lagoons ability to do the same, and options for regionalization

- **ACP Grant submitted in 2022, will not hear back until March/April 2023. Notice of successful grant received March 21st, 2023. Expanding scope to include Cowley**
- Kickoff meeting held March 6th, 2023. Anticipate starting analysis work and investigations throughout April
- **Reached out to brewery April 4th to arrange sampling**

Beaver Mines Trail – Design/Construction 2023

Phase 1 design along HWY between 5th and 4th street and potential construction (if funds are available)

- Began engagement with MPE and kicked off preliminary routing February 1st, 2023.
- Bert Nyrose is representing the BMCA and their trail committee. Engagement has begun. Awaiting results of BMCA meeting at end of February prior to walking site (tentatively scheduled March 3th) for preliminary path layout drawing for AT
- Met with AT Feb 15th to discuss permit requirements
- Met onsite with Bert, Lynn, & MPE March 3rd. Draft layout drawing received and reviewed. Sent comments to BMCA March 30th, awaiting response prior to finalizing for permit purposes

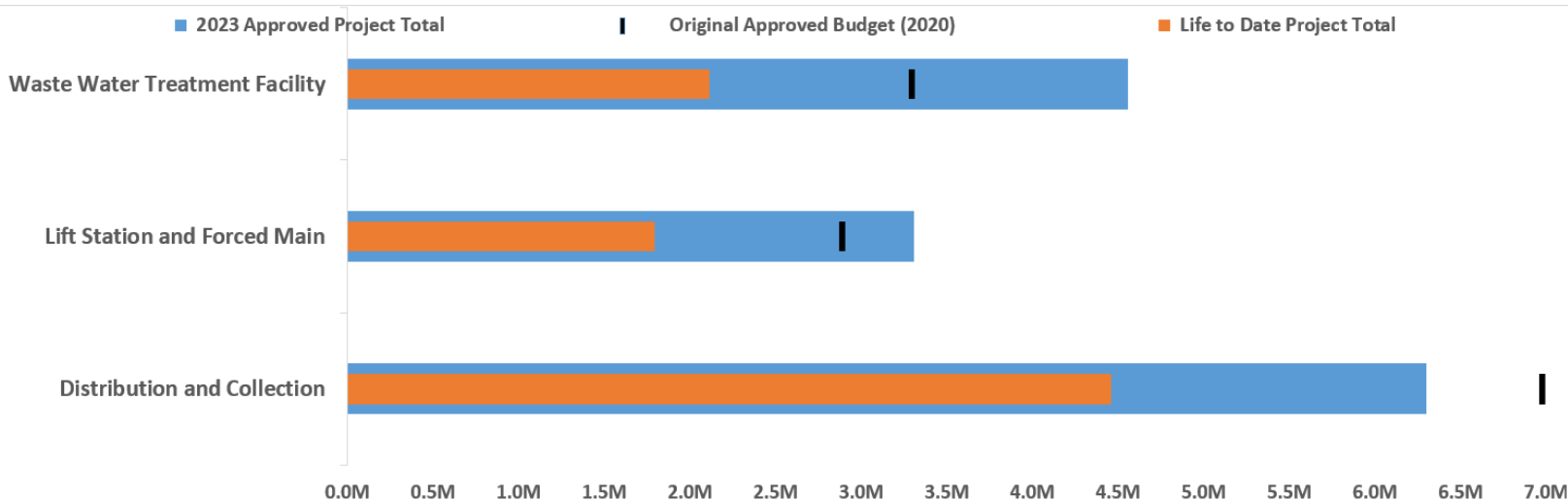
Therriault Dam – Geotechnical & Misc. Studies – Engineering 2023

Address high priority deficiencies for the Therriault Dam

- Agreement signed with SNC Lavalin for Geotechnical & Hydrotechnical Assessments for the dam Jan 11, 2023
- Kickoff complete Jan 24, 2023. Geotechnical drill complete March 22nd. Piezometers (water pressure measurement tools) placed, will check readings in 2 weeks
- Lab testing of samples underway
- Spillway drone photogram will be complete when weather allows

BEAVER MINES

Total Appr. Budget: \$14,164,744. Spend as of April 2, 2023: \$8,366,861 ~~Feb 22, 23: \$8,317,299~~



Beaver Mines Water Distribution, Collection System.

- Tender was awarded to BYZ on July 21, 2021.
 - 1. BYZ Enterprises Inc. **\$5,468,977.50 (Budget \$6,251,600)**
 - BYZ has continued to indicate fuel prices over the construction season have been a major issue for them and sub-contractors. Informal requests have been made for additional compensation throughout the year and have not been entertained to date. Formal requests made for \$134,441. Request denied.
 - Meeting with PCES work on plan for hydrant activation once construction allows complete, PCES to be notified once 8th St. Connection complete.
 - BYZ hit a gas line during connection at 8th street and had to shut down prematurely due to cold weather. BYZ remobilized week of Jan 9th, 2023 to complete 8th St. Connection and Services on East side of the Hamlet. The 8th st. critical connection is required prior to hydrant testing. 8th St. connection now complete.
 - Water system complete except service connections along HWY South of store. Walkthrough scheduled February 9th, 2023 for partial handover. **BYZ has been waiting on better weather to address deficiencies.**
 - Engagement with PCES to take place afterwards regarding hydrant activation
 - Damages for Delay letter sent to BYZ Jan 18th, 2023, formal contractual dispute response received Jan 19th, 2023 to begin negotiation. Meeting held with MPE and BYZ January 31st to discuss damages. BYZ attended Feb 14th Council meeting, option for damages approved in Feb 28th meeting. **Sent to BYZ for comment March 7th. No formal response received, but informally receptive.**
 - **Seasonal start-up meeting scheduled for April 6th, 2023**
-
- **Beaver Mines Waste Facility/System**
 - Tender was awarded to BYZ on May 31, 2022
 - BYZ Enterprises **\$2,338,309.00 (Original Budget \$2,076,999)**
 - Waste System will not be ready until 2023 at the earliest to allow for the AEP Approval Process to run its course

- Mobilization began week of Aug 29th for road and forcemain work. Forcemain installed, hydrotest complete. Road grade complete. Geotextile over road complete, gravelling underway. Building foundation work underway, BYZ partially demobilized for Winter.
- Fortis has complete install of power, not yet energized. Damages occurred on private land during Fortis install. Fortis working directly with landowner to resolve
- Dosing and septic tank installation complete. Piles have been pounded and slab has been poured. **Building sides erected, working to energize site**
- Working through schedule of construction for year with Banner & BYZ
- **Beaver Mines Forcemain & Lift Station**
 - Tender was awarded to Parcon for Lift Station June 15th **\$2,326,091 (Original Budget: \$2,220,000)**
 - Construction awarded to low bidder for forcemain work:
 - TA Excavating: **\$386,925 (Eng. Est. \$600,000)**
 - Pre-construction kickoff completed June 23rd, 2022 for Lift Station
 - Site mobilization for lift station expected mid July.
 - Long lead generator and electrical control center identified as major point of supply chain delay that has potential for substantial delay. Working with contractor and engineering firm to mitigate this issue.
 - As of Jan 17th, contractor has confirmed temporary solutions are ordered for additional and temporary equipment to run the mechanical and electrical equipment so the facility can operate by end of June
 - An alternate generator has been ordered and MCC shop drawings have received final approval with the intent of having permanent solutions in place before end of 2023. A formal contract extension request has been made to reflect
 - Detailed temporary electrical plan **has been received.**
 - Substantial completion is now June 30th, 2023 (up and running date), total completion (permanent MCC/generator installed) Nov. 30th, 2023
 - Lift Station underground foundation work complete along with majority of building envelope. Mechanical installation work has begun, HVAC equipment and crane installed. Stair installation complete, duct and mechanical equipment underway. **Site visit scheduled for week of Council meeting once majority of mechanical install complete.**
 - Forcemain work revised into a contract, contractual end date is end of June, 2023. **Kickoff meeting schedule for April 6th, 2023.**

24 August, 2021 – Appellants withdraw their request for “a stay” in regards to our construction based upon the proposed build schedule. Where the Force Main and Waste Water Facility will be later in 2022 and 2023, it is felt that there is enough time for the Appeal to run its natural course without impacting our proposed construction schedule. Our first pre-meeting with the Board was Dec 8th, 2021. Our first Mediated Meeting with the Board and the Appellants is Dec 15th, 2021. (Calgary). First meeting was held and follow up meeting is slated for February 23, 2022. Meeting with the Board was on Feb 23rd.

Second mediation took place August 10th, 2022. Legal/MD response complete, meeting with mediator on path forward held September 23rd, 2022. Additional response requested by Board by Oct 18th; complete, multiple responses between board, MD, and Appellants in last month,

currently awaiting Appellants response by Nov 21, 2022. Response received December 13th, 2022. Currently awaiting result of discussions between legal teams and board on path forward. Direct discussions ongoing between legal teams.

This is a multi-month process, so it is hoped our Appeal process will conclude within this timeframe and any direction by the Appeal Board in the manner of additions to our project, can be treated as change orders.

Recommendation:

That the Operations report for the period March 22nd – April 4th, 2023 is received as information.

Prepared by: Roland/Jon/David/Tristan

Date: April 4th, 2023



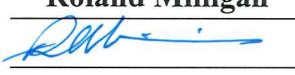
Submitted to: Council

Date: April 11th, 2023

	DIVISION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UPDATE	COMPLETION DATE
2022-280	Div 1	Sharp edge on side of bridge was hit by grader a couple of years ago. Requesting repair.	Bob M	-	September 7, 2022	Taper down section of Guard Rail to be replace	-
2022-313	Div 4	Road Needs Grading, Cattle Guard Rough on Skyline, Perm Snow fence still needs attention	Shawn/Jon	-	October 24, 2022	Texas gate has been graded and smothed out. Post has been installed for permanent snow fence repair. Some work has been done, need to confirmed its been all completed.	-
2022-341	Div 1	Snow Drifting, Conditions changed from removed snow fence	Eric/Jon	-	November 2, 2022	First call submitted January 16, 2023	-
2022-436	Div 3	4th st sign missing	Don	-	December 7, 2022	Sign has been ordered	-
2022-465	Div 5	Fence broken when pushing snow	Tony N		December 14, 2022	Tony spoke with the owner, will be repair in the spring	
2022-471	Div 4	Wire fence buried with snow, requested fence to be repair by May 1st 2023	Eric/Jon		December 16, 2022		
2023-079	Div 2	Water wash on road - could be dangerous	Kent	Complete	March 27, 2023		March 30, 2023
2023-080	Div 1	Requesting Gravel for their Road	Jon / Tony N		March 27, 2023	To be completed during road gravelling.	
2023-081	Div 3	Requesting gravel for road to their driveway	Tony N		March 28, 2023	To be completed during road gravelling.	
2023-082	Div 5	Driveway blocked by snow	Tony T	Complete	March 30, 2023		March 30, 2023
2023-083	Div 3	Requested road be plowed - very drifted in	Joey		March 30, 2023	Road to soft for now, Joey Inspected & attempted	
2023-084	Div 4	Road Rutted, Needs Gravel & Grading	Shawn		April 3, 2023	Gravelling to happen April 11	
2023-085	Div 4	Concern over the amount of gravel lost throughout the winter. Looks bad, rutted, not quality.	Shawn/Jon		April 6, 2023	Jon inspected and working on plan to fix	
2023-086	Div 3	Gravel in field	Jon		April 6, 2023	Jon inspected and working on plan to fix	

Recommendation to Council

G1b

TITLE: Clean Energy Improvement Program (CEIP) Bylaw No. 1347 23			
PREPARED BY: Tristan Walker		DATE: April 11, 2023	
DEPARTMENT: Municipal Energy Projects			
ATTACHMENTS:		1. CEIP Bylaw No. 1347-23	
Department Supervisor	Date		
APPROVALS:			
Tristan Walker		Roland Milligan	
	<u>03/30/23</u>		<u>2023/04/01</u>
Prepared by	Date	CAO	Date

RECOMMENDATION: That Council rescind bylaw 1343-22, provide first reading of the Clean Energy Improvement Program bylaw, proposed Bylaw No. 1347-23 and establish a date for the required public hearing.

BACKGROUND:
 The original bylaw, Bylaw 1343-22, was passed October 11, 2022. However, Section 390.3 (5) of the MGA indicates that a public hearing must be held before 2nd and 3rd reading can be passed. That was not completed originally, therefore to have a properly legislated bylaw for this program it needs to be rescinded and re-issued following the proper processes.

The Clean Energy Improvement Program (CEIP) provides loans to property owners for clean energy improvements that are repaid through their property tax bill. This allows owners the flexibility of selling their property and passing the loan onto the new owner instead of having to commit to long payback times that come with some infrastructure.

This program is administered by Alberta Municipalities, who provide support in starting the program and then also with administrative tasks once it has been implemented. The first step in offering the program to our residents is passing a bylaw indicating our terms for creating an agreement between the Municipality and the property owner for a clean energy improvement. This has been done and the bylaw is presented as an attachment to this request for first reading.

FINANCIAL IMPLICATIONS:

Recommendation to Council

The Town and MD are applying to receive a loan for 80% of the total program costs, along with a grant valued at 50% of the loan to cover startup fees, loanee defaults, marketing, auditing requirements and administration costs over the first 4 years of the program.

The remaining 20% will need to be funded internally or through a bank.

The program provides capital financing for residents to increase resiliency, lower energy costs, and extend the lifetime in their homes. The capital is repaid through the property tax roll, which gives homeowners the flexibility to sell their properties and no longer be liable for the loan. This program will help increase the quality of the housing stock and the value of properties.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1347-23

A BYLAW TO AUTHORIZE THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 TO ESTABLISH A CLEAN ENERGY IMPROVEMENT PROGRAM.

WHEREAS the purpose of a municipality is to foster the well-being of the environment and provide services, facilities, and more that, in the opinion of council are necessary or desirable for all, or as part of the municipality;

WHEREAS the Clean Energy Improvement Program is a financing program that uses municipal financing to facilitate the implementation of clean energy improvements to residential, non-residential and farmland properties through the use of a local assessment mechanism to provide security for repayment of the financing;

WHEREAS Alberta Municipal Services Corporation (operating as Alberta Municipalities) has been designated by the Minister as the Program Administrator responsible for the Clean Energy Improvement Program to support municipalities in Alberta that finance clean energy improvements;

WHEREAS the Council of the Municipal District of Pincher Creek No. 9 wishes to enable a Clean Energy Improvement Tax Bylaw to establish a Clean Energy Improvement Program pursuant to section 390.3 of the Municipal Government Act, R.S.A 200, c. M-26;

WHEREAS the Council of the Municipal District of Pincher Creek No. 9 wishes to enable financing for clean energy improvements for eligible properties in their municipality; and

NOW THEREFORE, under the authority of the Council of the Municipal District of Pincher Creek; duly assembled enacts as follows:

DEFINITIONS:

1. In this Bylaw, unless the context otherwise requires:
 - a. “Act” means the Municipal Government Act, R.S.A. 2000, c. M-26 as amended, and any amendment or substitutions thereof;
 - b. “Bylaw” means this Clean Energy Improvement Tax Bylaw;
 - c. “Chief Administrative Officer (CAO)” means the person appointed to the position of the Chief Administrative Officer for the Municipal District of Pincher Creek, within the meaning of the Municipal Government Act.
 - d. “Clean Energy Improvement Agreement” or “Agreement” means the agreement executed between the Municipality and the Owner of an Eligible Property whereby the Owner agrees to pay an amount required to cover the costs of financing each Eligible Clean Energy Improvement approved by the Program Administrator, as drafted in accordance with section 390.4 of the Act;
 - e. Clean Energy Improvement Tax means a tax levied against an Eligible Property pursuant to an Agreement;
 - f. “Eligible Property” means a property located within the Municipality that is designated as residential, non-residential, farmland or not-designated industrial property but does not include designated industrial property or government-owned properties;
 - g. “Municipality” means the Municipal District of Pincher Creek No. 9;
 - h. “Owner” means, collectively, the registered owners of a property;
 - i. “Program” means the Clean Energy Improvement Program as described in the Act and Regulation and defined henceforth;
 - j. “Program Administrator” means the Alberta Municipal Services Corporation (operating as Alberta Municipalities) or provincially designated Program Administrator as defined in the Clean Energy Improvements Regulation;
 - k. “Regulation” means the Clean Energy Improvements Regulation, A.R. 212/2018 and amendments thereto.

TITLE:

2. This Bylaw be cited as the “**Clean Energy Improvement Tax Bylaw**” of the Municipal District of Pincher Creek No. 9.

GENERAL REQUIREMENTS

3. The property Owner(s) of an Eligible Property within the municipality can apply to the Program Administrator to seek financing for a clean energy improvement to their property.
4. Participation in the Program is limited to eligible properties, defined as a property located within the municipality that is designated as residential, non-residential, or farmland, but does not include designated industrial property, government owned properties, and designated manufactured homes.
5. An applicant of a non-profit property that is tax-exempt would be responsible to pay any principal and interest of the Clean Energy Improvement Program costs as per the Clean Energy Improvement Agreement.
6. The Chief Administrative Officer, or designate, of the municipality is hereby authorized to Impose a Clean Energy Improvement Tax, in respect of each clean energy improvement made to a property, where a municipality has entered into a Clean Energy Improvement Agreement with the property Owner(s) of that property.
7. The Clean Energy Improvement Tax will be voluntarily levied against a property when there is a Clean Energy Improvement Agreement to raise revenue to pay the amount required to recover the costs of those clean energy improvements, including principal and interest, to do so between the municipality and the property Owner.
8. To be eligible to participate in the Clean Energy Improvement Program property Owner(s) must:
 - a. be current on their taxation payment for the property, for a period of five years, prior to the date of the application to the program;
 - b. never have been in collections for a property in the municipality;
 - c. for first time property Owners that have purchased the property within the last five years, may be subject to an enhanced financial eligibility review;
 - d. for property Owners that are new to the municipality and do not have a financial history with the Municipality, submit a record of property tax verification from another municipality, for any property previously owned in a different municipality;
 - e. provide mortgage information. If the mortgage amount exceeds the assessed value of the home, the Municipality reserves the right to deny the applicant;
 - f. be in good standing with the Municipality. The Municipality reserves the right to deny the applicant if the applicant is not in good standing with any Department of the Municipality. The Municipality reserves the right to define what “good standing” entails, and can include but is not limited to any development compliance issues, or any other accounts receivable outstanding or unresolved issues.;
 - g. not be in bankruptcy (or insolvency), the property must not be in foreclosure, and the property Owner(s) will be required to provide a sworn statement confirming this;
 - h. be current on their mortgage payment, current on any other debts secured by the property and have not been late on any such payments. They may be required to submit a letter from their financial institution confirming this; and
 - i. meet any additionally eligibility criteria as identified by the Municipality or the Program Administrator
9. For a clean energy improvement to be eligible, it must be an installation that is permanently affixed to the eligible property which:
 - a. will result in increased energy efficiency or use of renewable energy on that property;
 - b. involves:
 - i. interior and exterior lighting and lighting controls;
 - ii. HVAC (I.e., high efficiency furnace);
 - iii. water heating;
 - iv. Building envelope improvements (i.e., insulation);

- v. Renewable energy upgrades (i.e., photovoltaic solar system);
 - vi. Or such other clean energy improvements as are approved and agreed to in writing by the Municipality within the Agreement, and those improvements provided on the list of eligible upgrades available through the Program Administrator's website;
 - c. is not less than three thousand (\$3,000) dollars in capital cost; and
 - d. capital costs do not exceed \$50,000 for residential, \$300,000 for farmland or \$500,000 for non-residential
10. The amount of the tax authorized by a bylaw under section 353 (property tax) of the Municipal Government Act most recently, and imposed on the property is greater than or equal to the annual payment calculated in accordance with the following formula:

$$\frac{A + B + C}{D}$$

Where

- A is the capital cost of undertaking the clean energy improvement;
 - B is the total cost of professional services needed for the clean energy improvement;
 - C is the total cost of all incidental costs;
 - D is the lesser of the probable lifetime, calculated in years, of the improvement or the maximum financing term established by the Municipality.
11. The Clean Energy Improvement Agreement will be as set out under section 390.4 of the Municipal Government Act, and as amended.
12. The period over which the cost of each eligible clean energy improvement will be spread will be to a maximum, over the probable lifetime of the improvement, and where the annual repayment amount does not exceed the annual taxation amount for the property in question. For multiple upgrades each improvement will be calculated individually.
13. The property Owner(s) may submit one application per year.
14. The property Owner(s) can apply for the program by:
- a) submitting an application to the Program Administrator for the Clean Energy Improvement Program, including any required supporting documentation, and following all program requirements as outlined by the Program Administrator and the Municipality; and
 - b) paying the required application fee, pursuant to section 8 of the Regulation.
15. That for the purpose of the Clean Energy Improvement Program, the sum of project amounts as they are approved will be borrowed by the Municipality.
16. The annual maximum amount to be borrowed by the Municipality towards the Clean Energy Improvement Program is \$300,000 for residential and \$500,000 for both non-residential and farmland properties.
17. The annual borrowed amount will have a maximum rate of interest of ten percent (10%), and a maximum term of twenty-five (25) years.
18. The amount borrowed by the Owner will have an interest rate calculated at the time of the Agreement, and a maximum term based on the lifespan of the improvement(s).
19. The principal and interest owing under the borrowing will be paid using the proceeds from Clean Energy Improvement Tax and payments made by the approved project recipients through to the Municipality on the annual improvement levy.
20. A Clean Energy Improvement Tax will be imposed on the property that is subject to a Clean Energy Improvement Agreement at any time following the signing of the Clean Energy Improvement Agreement.

21. In the event that a property Owner wishes to repay the Clean Energy Improvement Program financing early, the amount owing will be calculated at the time of the request, based on the principal and interest remaining and the terms of the financing being used for the project(s).
22. Any project(s) that has been approved under the Clean Energy Improvement Program must be completed within the time limit as set out under the Agreement.
23. If any clause in this bylaw is found to be invalid, it shall be severed from the remainder of this bylaw and shall not invalidate the whole bylaw.
24. This bylaw comes into force at the beginning of the day that it is passed unless otherwise provided for in the MGA or another enactment or in the bylaw. This bylaw is passed when it received third reading and it is signed in accordance with s.213 of the MGA,

READ a first time this __ day of _____, 2023.

A PUBLIC HEARING was held this __ day of _____, 2023.

READ a second time this __ day of _____, 2023.




READ a third time and PASSED this __ day of _____, 2023.

Reeve

Chief Administrative Officer

Recommendation to Council

G2a

TITLE: 2023 Budget Amendment			
PREPARED BY: Meghan Dobie		DATE: March 31, 2023	
DEPARTMENT: Finance			
		ATTACHMENTS: 1. N/A	
Department Supervisor	Date		
APPROVALS:			
	<u>MAR 31, 2023</u>		<u>2023/03/31</u>
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council, to raise sufficient revenue to be used towards the payments of expenses and transfers to reserves, amend the 2023 budget by \$186,850 to support the material changes in actuals;

AND THAT the budget changes include:

- An increase to Recreation Related Services of \$57,815
- A decrease to the Community Investment Fund of \$4,549
- A decrease to Pincher Creek Emergency Services (PCESC) of \$166,416
- An increase to the PCESC Equipment reserve of \$50,000
- An increase to the Regional Community Initiative Reserve of \$250,000;

AND FURTHER THAT the Municipal Tax Levy be amended from \$13,360,560 to \$13,547,410.

BACKGROUND:

Based on the MGA, the budget must be amended because the tax bylaw authorizes the municipality to raise revenue to be used towards the payment of expenditures and transfers set out in the budget and requisitions.

The MD must continue to use the original approved budget for financial reporting requirements for year-end.

At the Committee Meeting held on March 28th, 2023, Council considered the following budget adjustments:

Recommendation to Council




	2023 Actuals	2023 Budget	Change	2022 Actuals
Town of Pincher Creek:				
Recreation Related Services	469,465	411,650	57,815	401,610
Community Investment Fund*	44,241	48,790	(4,549)	47,664
Pincher Creek Emergency Services	670,904	837,320	(166,416)	565,865
Transfer to PCECSC Equipment Reserve	50,000	-	50,000	100,000
Transfer to Regional Community Initiatives Reserve	395,800	145,800	250,000	133,430
Total			186,850	

FINANCIAL IMPLICATIONS: \$186,850

The Municipal Tax Levy be amended from \$13,360,560 to \$13,547,410

Recommendation to Council

G2b

TITLE: 2023 Tax Rate Bylaw			
PREPARED BY: Meghan Dobie		DATE: March 31, 2023	
DEPARTMENT: Finance			
Department Supervisor			ATTACHMENTS: 1. Bylaw No. 1346-23 2. Requisitions – School, DIP, PCF
APPROVALS:			
	MAR 31, 2023		2023/03/31
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council pass first, second and third reading for Bylaw 1346-23.

BACKGROUND:

The 2023 Budget + Amendment results in a Municipal Tax Levy of \$13,547,410. Taxable assessment, at the time Bylaw 1346-23 was prepared, is equal to \$1,766,677,660.

2022 Requisitions are as follows:

- Alberta School Foundation Fund (ASFF) and Holy Spirit requisition is **\$2,953,855**
- Designated Industrial Property (DIP) requisition is **\$72,389**
- PC Foundation (PCF) requisition is **\$315,826.**

FINANCIAL IMPLICATIONS:
Noted Above

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1346-23**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 FOR THE 2023 TAXATION YEAR.

WHEREAS, the Municipal District of Pincher Creek No. 9 has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the council meeting held on November 22, 2022; and

WHEREAS, the detailed estimates were amended based on actual information, at the council meeting held on April 11, 2023; and

WHEREAS, the estimated municipal revenues from all sources other than taxation is estimated at \$14,144,955; and

WHEREAS, the estimated municipal expenses (excluding non-cash items) for the Municipal District of Pincher Creek No. 9 for 2023 total \$12,770,655; and

WHEREAS, the estimated amount required for current year capital expenditures is \$13,775,000; and

WHEREAS, the estimated amount required to repay principal debt is \$383,390; and

WHEREAS, the estimated amount required for future financial plans to be raised by municipal taxation is \$2,063,320; and

WHEREAS, the estimated amount transferred from reserves is \$1,300,000; and

THEREFORE, the total amount to be raised by general municipal taxation is \$13,547,410 and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF) and Holy Spirit	
Residential and Farmland	1,777,545
Non-Residential	1,176,310
Pincher Creek Foundation (PCF)	315,826
Designated Industrial Property (DIP)	72,389

WHEREAS, the council is authorized to sub-classify assessed property, and to establish different rates of taxation in respect to each sub-class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Municipal District of Pincher Creek No. 9 as shown on the assessment roll is:

Residential and Farmland	760,556,590
Non-Residential	1,006,121,070
Total Assessment	<u>1,766,677,660</u>

NOW THEREFORE, under the authority of the *Municipal Government Act*, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Pincher Creek No. 9:

General Municipal	Tax Levy	Assessment	Tax Rate
Residential	2,969,347	701,757,590	4.2313
Farmland	447,260	58,799,000	7.6066
Non-Residential, Linear, Machinery & Equipment & Designated Industrial Property	10,017,839	991,894,690	10.0997
Non-Residential - Small Business Commercial	107,762	14,226,380	7.5748
Minimum Tax	5,202		
Total	13,547,410	1,766,677,660	
Alberta School Foundation Fund and Holy Spirit			
Residential and Farmland	1,777,545	759,090,890	2.3417
Non-Residential	1,176,310	329,500,440	3.5700
Pincher Creek Foundation	315,826	1,763,680,060	0.1791
Designated Industrial Property	72,389	970,366,990	0.0746
Grand Total	\$16,889,480		

2. That the minimum amount payable per parcel as property tax for general municipal purposes shall be \$20.00 per tax roll.
3. This bylaw comes into force at the beginning of the day that it is passed unless otherwise provided for in the MGA or another enactment or in the bylaw. This bylaw is passed when it receives third reading and it is signed in accordance with S.213 of the MGA.

READ a first time on this ___ day of _____, 2023.

READ a second time on this ___ day of _____, 2023.

Given UNANIMOUS consent to go to third reading on this _____ day of _____, 2023.

READ a third and final time on this ___ day of _____, 2023.

Reeve

Chief Administrative Officer

PRELIMINARY

2023 EDUCATION PROPERTY TAX REQUISITION

FOR

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

PAYMENT TO ALBERTA SCHOOL FOUNDATION FUND (ASFF)

Assessment Class	Basic Rate (1)	Equalized Assessment(2)	ASFF Requisition (1) x (2) / 1,000
(A) Residential and Farmland	\$2.56	\$640,400,080	\$1,639,424.20
(B) Non-Residential	\$3.76	\$311,933,414	\$1,172,869.64
Total			\$ 2,812,293.84

PAYMENT TO HOLY SPIRIT ROMAN CATHOLIC SEPARATE REGIONAL DIVISION NO. 4

Assessment Class	Basic Rate (1)	Equalized Assessment(2)	Opted Out Requisition (1) x (2) / 1,000
(A) Residential and Farmland	\$2.56	\$53,953,484	\$138,120.92
(B) Non-Residential	\$3.76	\$915,016	\$3,440.46
Total			\$141,561.38

Total 2023 Property Taxes for Education: \$ 2,953,855.22

Report created on Mar 09, 2023.

Σ (A) 1,777,545
Σ (B) 1,176,310



Alberta Municipal Affairs
2023 Designated Industrial (DI) Property Requisition Notice

Municipal Code: 0251
Municipality: Municipal District of Pincher Creek No. 9
 PO Box 279
 Pincher Creek, AB T0K 1W0

Notice Date: March 31, 2023
Tax Year: 2023
Due Date: 30 days from Municipal tax due date

PLEASE MAKE CHEQUES PAYABLE TO **GOVERNMENT OF ALBERTA** AND MAIL TO:

Alberta Municipal Affairs
 Provincial Assessor's Office
 Assessment Services Branch
 15TH Floor Commerce Place
 10155 - 102 Street NW
 Edmonton AB T5J 4L4
 Canada

THIS DOCUMENT IS ISSUED BY:

Alberta Municipal Affairs
 Provincial Assessor's Office
 Assessment Services Branch
 15TH Floor Commerce Place
 10155 - 102 Street NW
 Edmonton AB T5J 4L4
 Canada
 Ph: 780-422-1377

Ministerial Order Number	Remittance Balance from Previous Years	2022 AY* DI Property Assessment	2023 DI Property Requisition	Tax Rate Per \$1,000	Government Policy Credit	2023 Remittance Credits	Balance on Requisition
MAG:005/23	\$-395.48	970,366,990	\$72,389.38	0.0746	\$0.00		\$71,993.90

- Notes:
- 2022 AY* = 2022 Assessment Year
 - All taxable designated industrial property is subject to the requisition.
 - The tax rate set by the Minister must be the rate applied. **Do not adjust the rate.**
 - Machinery and equipment exempted from taxation by municipal bylaw under Section 364(1.1) of the Municipal Government Act is not subject to the DI Requisition.
 - Properties, where GIPOT is paid, are not subject to the DI Requisition.
 - Government Policy Credit reflects: 2023 requisitions under \$1000 canceled, and/or Designated Industrial Requisition Credit (DIRC).
 - If the annual DI Property Tax Requisition amount is less than \$1,000 for a municipality, there will be no requirement to remit payment, but it still must be applied to the DI property owners' tax bill.
 - A minus (-) symbol in the "Balance on Requisition" box indicates a credit balance.

March 31, 2023

Mr. Troy MacCulloch
Chief Administrative Officer
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0

CAO@mdpincercreek.ab.ca

Dear Chief Administrative Officer:

Subject: 2023 Tax Year - Designated Industrial (DI) Property Requisition

Legislated changes within the *Municipal Government Act (MGA)* has the cost of centralization of DI Property assessments recovered through a requisition paid by the DI property assessed persons.

The 2023 provincial uniform tax rate for all DI property assessment was set at **\$0.0746** per \$1,000 of DI property assessment as per Ministerial Order No MAG:005/23.

If the total requisition amount is less than \$1,000 for a municipality, there will be no requirement to remit payment, but it still must be applied to the DI property owners' tax bill.

The details of the requisition amount and any balance forward from the 2022 requisition for your municipality is included in the attached notice.

A reconciled notice will be sent to municipalities in early 2024 and will reflect DI property assessment changes that occurred in the year as a result of an amendment, Land and Property Rights Tribunal decisions, or a supplementary assessment. Credit balances or balances owing will be reflected on the 2024 requisition payable by the municipality.

If you have any questions about the requisition, please contact Ken Anderson, Manager, Finance and Administration at (780) 427-8962 or email at ken.anderson@gov.ab.ca.

We look forward to maintaining a strong working relationship as we move forward with centralization.

Sincerely,



Victoria Bachmann
Executive Director
Assessment Services Branch

Attachment



Pincher Creek Foundation

Crestview Lodge Canyon Manor Willow Court Cottages
Canyon Cottages Family Social Housing

“Providing Safe & Affordable Housing for Seniors for over 50 years”

January 10, 2023

Meghan Dobie, CPA, CMA
Director of Finance
Municipal District of Pincher Creek No. 9
PO Box 279, Pincher Creek, Alberta T0K 1W0

Dear Meghan,

RE: 2023 REQUISITION INVOICE # I 464517 - Crestview Lodge

The Board of Directors of the Pincher Creek Foundation has received the 2023 Municipal Requisition “Calculation of Shared Costs”.

The 2023 total Requisition for Crestview Lodge has changed from 2022, agreed to and allocated, based on the joint decision by Council’s, as per attached breakdown. This is an agreed upon overall 8% increase from 2022 requisition. Also, your % of split \$ changed from 2022 from 72.70% to 69.40% for the M.D. of Pincher Creek. This invoice is in accordance with Section 7 of the Alberta Housing Act (RSA 2000) and is shared as follows:

A copy of the 2023 Requisition calculations is enclosed for your records.

MD of Pincher Creek No. 9: **69.40% of \$455077.00 = \$315826.44**
As per Invoice #I 464517 enclosed.

MQ

As soon as we receive our 2022 Audited Financial Statements for Crestview Lodge, approved by the Board, we will send/forward them to you.

Please contact us if you have any further questions.

Yours truly,


Linda Noecker

Financial Administrator
Pincher Creek Foundation
Crestview Lodge/Community Housing
Phone: EXT 3
finance@pcfoundation.ca

Calculation of Equalized Assessment for 2023:

Agreed Upon and Allocated based on % as follows:

	<u>Percent / Division</u>
M.D. of Pincher Creek #9	69.40%
Town of Pincher Creek	29.60%
Village of Cowley	1.00%
Total of Equalized Assessment	<u>100.00%</u>

2023 MILL RATE as approved by Board: **\$455,077.00**

Calculation of Requisition Amount:

MD of Pincher Creek #9	\$	455,077.00	Times by	69.40%	=	\$315,823.44
Town of Pincher Creek	\$	455,077.00	Times by	29.60%	=	\$134,702.79
Village of Cowley	\$	455,077.00	Times by	1.00%	=	\$4,550.77

Total Municipal Requisition \$ to Receive: \$455,077.00

Find: Mgmt/Municiple Requisition - ALL/2023/2023 Equalised Assessment Breakdown

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

Consolidated Financial Statements

For the year ended December 31, 2022

Draft - April 5, 2023

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

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For the year ended December 31, 2022

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Draft - April 5, 2023

INDEPENDENT AUDITOR'S REPORT

To: The Reeve and Members of Council of
the Municipal District of Pincher Creek No. 9

Opinion

We have audited the consolidated financial statements of the Municipal District of Pincher Creek No. 9 which comprise the consolidated statement of financial position as at December 31, 2022, and the consolidated statements of operations, change in net financial assets and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Municipal District of Pincher Creek No. 9 as at December 31, 2022, the results of its operations, change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Municipal District of Pincher Creek No. 9 in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipal District of Pincher Creek No. 9's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipal District of Pincher Creek No. 9 or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipal District of Pincher Creek No. 9's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

INDEPENDENT AUDITOR'S REPORT, continued

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipal District of Pincher Creek No. 9's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipal District of Pincher Creek No. 9's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

- **Debt Limit Regulation:**
In accordance with Alberta Regulation 255/2000, we confirm that the Municipal District of Pincher Creek No. 9 is in compliance with the Debt Limit Regulation. A detailed account of the Entity's debt limit can be found in note 18.
- **Supplementary Accounting Principles and Standards Regulation:**
In accordance with Alberta Regulation 313/2000, we confirm that the Municipal District of Pincher Creek No. 9 is in compliance with the Supplementary Accounting Principles and Standards Regulation and note the information required can be found in note 21.

Lethbridge, Alberta

April 11, 2023

Chartered Professional Accountants

MANAGEMENT REPORT

The consolidated financial statements are the responsibility of the management of the Municipal District of Pincher Creek No. 9.

These consolidated financial statements have been prepared from information provided by management. Financial statements are not precise since they include certain amounts based on estimates and judgments. Management has determined such amounts on a reasonable basis in order to ensure that the consolidated financial statements are presented fairly, in all material respects.

The Municipal District of Pincher Creek No. 9 maintains systems of internal accounting and administrative controls that are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and that the Municipal District of Pincher Creek No. 9's assets are properly accounted for and adequately safeguarded.

The elected Council of the Municipal District of Pincher Creek No. 9 is responsible for ensuring that management fulfils its responsibilities for financial statements.

The Council meets annually with management and the external auditors to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, and to satisfy itself that each party is properly discharging its responsibilities. Council also considers the engagement or re-appointment of the external auditors. Council reviews the monthly financial reports.

The consolidated financial statements have been audited by Avail LLP Chartered Professional Accountants, the external auditors, in accordance with Canadian generally accepted auditing standards on behalf of the Council, residents and ratepayers of the Municipal District of Pincher Creek No. 9. Avail LLP has full and free access to the Council.

Chief Administrative Officer

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As at December 31, 2022

	2022	2021
Financial assets		
Cash and temporary investments (note 2)	\$ 16,953,405	\$ 14,782,481
Taxes and grants in place of taxes receivable (note 3)	268,693	389,859
Trade and other receivables (note 4)	4,484,341	3,787,238
Investments (note 5)	9,907,340	9,695,941
Debt charges recoverable (note 6)	1,549,731	1,681,243
	33,163,510	30,336,762
Liabilities		
Accounts payable and accrued liabilities	3,502,050	1,812,934
Employee benefit obligations (note 8)	441,366	507,918
Provision for reclamation (note 9)	1,330,204	1,276,300
Deferred revenue (note 10)	8,264,646	9,463,722
Long-term debt (note 11)	3,071,667	3,447,641
	16,609,933	16,508,515
Net financial assets	16,553,577	13,828,247
Non-financial assets		
Prepaid expenses	185,952	191,214
Inventory for consumption	2,470,915	2,352,684
Tangible capital assets (schedule 2)	73,394,611	69,670,530
	76,051,478	72,214,428
Accumulated surplus (note 12 and schedule 1)	\$ 92,605,055	\$ 86,042,675

Commitment and contingencies (note 19)

Approved on behalf of Council:

Councillor _____

Councillor _____

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF OPERATIONS
For the year ended December 31, 2022

	Budget (Unaudited)	2022	2021
Revenue			
Net municipal property taxes (note 15)	\$ 13,214,595	\$ 13,171,798	\$ 13,072,669
User fees and sales of goods	530,150	405,301	432,689
Government transfers for operating (note 16)	295,900	357,079	513,226
Investment income	257,000	443,394	246,309
Penalties and costs of taxes	234,900	95,009	550,102
Licenses and permits	64,300	95,591	103,271
Rental	126,535	81,468	166,723
Other	154,380	224,772	173,923
	14,877,760	14,874,412	15,258,912
Expenses (note 17)			
General government			
Legislative	256,010	179,191	165,181
Administration	2,433,742	2,217,749	2,315,807
Protective services			
Police, fire, disaster, ambulance and bylaw enforcement	943,111	974,717	820,344
Transportation services			
Roads, streets, walks and lighting	7,493,230	7,228,691	6,258,263
Airport	850,744	826,601	840,122
Environmental use and protection			
Water supply and distribution	1,329,749	1,244,582	1,077,407
Waste management	402,700	322,733	319,991
Wastewater treatment and disposal	68,188	75,024	73,752
Public health and welfare			
Family and community support services	134,000	133,514	133,514
Cemeteries and crematoriums	55,140	51,870	46,714
Planning and development			
Land use planning, zoning and development	410,200	277,224	388,605
Agricultural and environmental services	615,368	482,789	501,266
Recreation and culture			
Parks and recreation	416,767	464,356	374,931
Culture - libraries, museums, halls	440,285	443,444	581,527
	15,849,234	14,922,485	13,897,424
(Deficiency) excess of revenue over expenses before other	(971,474)	(48,073)	1,361,488
Other			
Government transfers for capital (note 16)	9,000,355	6,610,453	4,035,835
Excess of revenue over expenses	8,028,881	6,562,380	5,397,323
Accumulated surplus, beginning of year	86,042,675	86,042,675	80,645,352
Accumulated surplus, end of year	\$ 94,071,556	\$ 92,605,055	\$ 86,042,675

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the year ended December 31, 2022

	Budget (Unaudited)	2022	2021
Excess of revenue over expenses	\$ 8,028,881	\$ 6,562,380	\$ 5,397,323
Acquisition of tangible capital assets	(9,620,355)	(7,357,887)	(5,384,678)
Amortization of tangible capital assets	3,629,379	3,629,399	3,505,851
Loss on disposal of tangible capital assets	-	4,407	38,253
	(5,990,976)	(3,724,081)	(1,840,574)
Net change in inventory for consumption	-	(118,231)	132,563
Net change in prepaid expense	-	5,262	(39,194)
	-	(112,969)	93,369
Increase in net financial assets	2,037,905	2,725,330	3,650,118
Net financial assets, beginning of year	13,828,247	13,828,247	10,178,129
Net financial assets, end of year	\$ 15,866,152	\$ 16,553,577	\$ 13,828,247

Draft - April 5, 2022

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
CONSOLIDATED STATEMENT OF CASH FLOW
For the year ended December 31, 2022

	2022	2021
Operating transactions		
Excess of revenue over expenses	\$ 6,562,380	\$ 5,397,323
Adjustments for items which do not affect cash		
Loss on disposal of tangible capital assets	4,407	38,253
Amortization of tangible capital assets	3,629,399	3,505,851
	10,196,186	8,941,427
Net change in non-cash working capital items		
Taxes and grants in place of taxes receivable	121,166	2,707,858
Trade and other receivables	(697,103)	(798,326)
Investments	(211,399)	(331,909)
Debt charges recoverable	131,512	127,728
Inventory for consumption	(118,231)	132,563
Prepaid expenses	5,262	(39,194)
Accounts payable and accrued liabilities	1,689,116	(685,327)
Employee benefit obligations	(66,552)	(177,182)
Deferred revenue	(1,199,076)	1,615,032
Provision for reclamation	53,904	(134,147)
	9,904,785	11,358,523
Capital transactions		
Acquisition of tangible capital assets	(7,357,887)	(5,384,678)
Financing transactions		
Repayment of long-term debt	(375,974)	(368,779)
Increase in cash and temporary investments	2,170,924	5,605,066
Cash and temporary investments, beginning of year	14,782,481	9,177,415
Cash and temporary investments, end of year	\$ 16,953,405	\$ 14,782,481

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

1. Significant accounting policies

The consolidated financial statements of the Municipal District of Pincher Creek No. 9 are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Municipal District of Pincher Creek No. 9 are as follows:

(a) Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenue and expenses, changes in fund balances and change in financial position of the reporting entity which comprises all of the organizations that are owned or controlled by the Municipal District and are, therefore, accountable to the Council for the administration of their financial affairs and resources.

Taxes levied also includes requisitions for educational, health care, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expense during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(d) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

1. Significant accounting policies, continued

- (e) Inventories for resale
Land held for resale is recorded at the lower of cost and net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping, and leveling charges. Related development costs incurred to provide infrastructure such as water and waste water services, roads, sidewalks, and street lighting are recorded as physical assets under their respective function.
- (f) Debt charges recoverable
Debt charges recoverable consist of amounts that are recoverable from municipal agencies or other local governments with respect to outstanding debentures or other long-term debt pursuant to annexation orders or joint capital undertakings. These recoveries are recorded at a value that equals the offsetting portion of the unmatured long-term debt, less actuarial requirements for the retirement of any sinking fund debentures.
- (g) Gravel pit closure
Pursuant to the gravel pit contracts, the Municipal District is required to fund the reclamation work for gravel pits. Closure activities include the final clay cover landscaping, and reclamation monitoring. The requirement is being provided for over the estimated remaining life of the gravel pits based on usage.
- (h) Contaminated sites liability
Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.
- (i) Tax revenue
Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.
- Requisitions operate as a flow through and are excluded from municipal revenue.
- (j) Reserves for future expenses
Reserves are established at the discretion of Council to set aside funds for future operating and capital expenses. Transfers to and/or from reserves are reflected as an adjustment to the respective fund.
- (k) Requisition over-levy and under-levy
Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

1. Significant accounting policies, continued

(l) Government transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(m) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets for the year.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	Years
Land improvements	20
Buildings	50
Engineered structures	20-75
Machinery and equipment	3-35
Vehicles	3-20

Assets under construction are not amortized until available for productive use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(iv) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

(v) Cultural and historical tangible capital assets

Works of art for display are not recorded as tangible capital assets but are disclosed.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

2. Cash and temporary investments

	2022	2021
Savings accounts	\$ 15,988,901	\$ 11,601,509
Operating accounts	964,504	3,180,972
	<u>\$ 16,953,405</u>	<u>\$ 14,782,481</u>

3. Taxes and grants in place of taxes receivables

	2022	2021
Taxes and grants in place of taxes receivable	\$ 173,157	\$ 293,764
Arrears	95,536	96,095
	<u>\$ 268,693</u>	<u>\$ 389,859</u>

4. Trade and other receivables

	2022	2021
Grants	\$ 4,173,877	\$ 3,382,016
Goods and Services Tax	209,538	155,503
Trade receivables	100,926	249,719
	<u>\$ 4,484,341</u>	<u>\$ 3,787,238</u>

5. Investments

	2022		2021	
	Cost	Market value	Cost	Market value
Bonds	\$ 9,854,040	\$ 9,418,679	\$ 9,642,641	\$ 9,662,948
Castle Mountain resort	50,000	58,820	50,000	58,820
Other	3,300	3,340	3,300	3,340
	<u>\$ 9,907,340</u>	<u>\$ 9,480,839</u>	<u>\$ 9,695,941</u>	<u>\$ 9,725,108</u>

The bond portfolio has interest rates in the range of 1.67% to 4.86% (2021 - 1.67% to 4.86%) with maturity dates from 2024 to 2033. The other long-term investments are not traded in an organized financial market.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

6. Debt charges recoverable

	2022	2021
Current debt charges recoverable	\$ 135,410	\$ 131,513
Non-current debt charges recoverable	1,414,321	1,549,730
	\$ 1,549,731	\$ 1,681,243

The Municipal District has undertaken a joint landfill road development project with the Crowsnest/Pincher Creek Landfill Association. The Municipal District assumed long-term financing totaling \$3,607,273 in 2012; however, \$2,053,502 plus interest at 2.94% is recoverable from the Landfill Association with respect to this financing. Amounts are recoverable in bi-annual principal and interest payments of \$90,007 until September 1, 2032.

	Principal	Interest	Total
2023	\$ 135,410	\$ 44,605	\$ 180,015
2024	139,424	40,592	180,016
2025	143,556	36,460	180,016
2026	147,810	32,205	180,015
2027	152,191	27,824	180,015
Thereafter	831,340	68,735	900,075
	\$ 1,549,731	\$ 250,421	\$ 1,800,152

7. Authorized overdraft

The Municipal District has an authorized overdraft with the CIBC up to \$5,000,000.

8. Employee benefit obligations

	2022	2021
Vacation and time in lieu	\$ 33,897	\$ 49,313
Sick time	407,469	458,605
	\$ 441,366	\$ 507,918

Vacation and time in lieu

The vacation and time in lieu liability is comprised of the vacation and overtime that employees are deferring to future years. Employees have either earned the benefits (and they are vested) or are entitled to these benefits within the next budgetary year.

Sick Time

Sick leave credits are earned by employees on the basis of 3/4 day for each two week pay period worked, until the employee reaches the age of 65, to a maximum of 120 days. Upon termination of employment or retirement, a non-union employee shall be entitled to any unused sick leave time in the form of severance pay. Union employees shall be entitled to any unused sick time on pensionable retirement at age 55 or death.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

9. Provision for gravel pit closure

The Municipal District is required under contract to perform post-closure costs of several gravel pits. The accrued liability portion for the gravel pits is based on an estimate of future costs. The estimated closure costs for the gravel pits are \$1,330,204 (2021 - \$1,276,300), all costs have been accrued in the financial statements.

10. Deferred revenue

	2022	2021
Municipal Sustainability Initiative	\$ 4,917,594	\$ 6,429,607
Strategic Transportation Infrastructure Program	1,108,727	-
Canada Community-Building Fund	1,006,796	844,551
Municipal Water/Wastewater Partnership	937,431	2,000,327
Minister of Environment and Parks - watershed	159,402	-
Minister of Environment and Parks - watercourse	113,872	-
Enel - EV chargers	20,824	-
Alberta Transportation	-	162,452
Family and Community Support Services	-	26,705
Intermunicipal grant	-	80
	\$ 8,264,646	\$ 9,463,722

11. Long-term debt

	2022	2021
Tax supported debentures	\$ 2,945,667	\$ 3,195,641
Village of Cowley	126,000	252,000
	\$ 3,071,667	\$ 3,447,641
Current portion	\$ 383,383	\$ 375,974

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

11. Long-term debt, continued

Principal and interest repayments are due as follows:

	Principal	Interest	Total
2023	\$ 383,383	\$ 88,491	\$ 471,874
2024	265,011	77,154	342,165
2025	272,864	69,300	342,164
2026	280,951	61,214	342,165
2027	289,278	52,887	342,165
Thereafter	1,580,180	475,982	2,056,162
	<u>\$ 3,071,667</u>	<u>\$ 825,028</u>	<u>\$ 3,896,695</u>

Debenture debt is repayable to the Treasury Board and Finance and bears interest at 2.94% per annum with maturity dates ranging from 2023 to 2032. Debenture debt is issued on the credit and security of the Municipal District at large.

The promissory note to the Village of Cowley is payable at \$126,000 annually plus interest at 2.94%.

Interest on long-term debt amounted to \$99,604 (2021 - \$110,506). The Municipal District's cash payments for interest in 2022 were \$99,604 (2021 - \$110,506).

12. Accumulated surplus

Accumulated surplus consists of internally restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2022	2021
Unrestricted surplus	\$ 5,843,583	\$ 5,389,785
Internally restricted surplus (reserves) (note 13)	14,888,797	12,748,758
Equity in tangible capital assets (note 14)	71,872,675	67,904,132
	<u>\$ 92,605,055</u>	<u>\$ 86,042,675</u>

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

13. Reserves

Council has set up reserves for various purposes. These reserves are either required by legislation or set up at the discretion of Council to provide funding for future expenses.

	2022	2021
Operating		
Tax rate stabilization	\$ 2,379,242	\$ 1,193,125
Emergency management	61,001	61,001
Next year completions	103,863	131,428
	<u>2,544,106</u>	<u>1,385,554</u>
Capital		
Airport	329,771	329,771
Dam (Water Storage)	75,000	75,000
Bridge infrastructure	3,082,850	2,682,850
Buildings	175,100	200,000
Emergency services	59,369	100,000
Equipment	3,967,698	3,199,199
Regional community initiatives	249,834	228,904
Recycle equipment	104,966	104,966
Road infrastructure	3,033,570	2,701,219
Seniors housing	200,000	200,000
Water and wastewater infrastructure	1,066,533	1,541,295
	<u>12,344,691</u>	<u>11,363,204</u>
	<u>\$ 14,888,797</u>	<u>\$ 12,748,758</u>

14. Equity in tangible capital assets

	2022	2021
Tangible capital assets (schedule 2)	\$ 239,070,579	\$ 231,808,622
Accumulated amortization (schedule 2)	(165,675,968)	(162,138,092)
Long-term debt (note 11)	(3,071,667)	(3,447,641)
Debt charges recoverable (note 6)	1,549,731	1,681,243
	<u>\$ 71,872,675</u>	<u>\$ 67,904,132</u>

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

15. Net municipal property taxes

	Budget (Unaudited)	2022	2021
Taxation			
Real property taxes	\$ 13,963,610	\$ 13,839,385	\$ 13,820,352
Linear property taxes	2,416,200	2,605,679	2,392,275
	16,379,810	16,445,064	16,212,627
Requisitions			
Alberta School Foundation Fund - basic levy	2,622,270	2,749,081	2,609,294
Alberta School Foundation Fund - opted out jurisdiction	150,000	146,495	137,729
Pincher Creek Foundation	320,370	306,334	320,364
Designated Industrial Property	72,575	71,356	72,571
	3,165,215	3,273,266	3,139,958
	\$ 13,214,595	\$ 13,171,798	\$ 13,072,669

16. Government transfers

	Budget (Unaudited)	2022	2021
Transfers for operating:			
Provincial government	\$ 295,900	\$ 357,079	\$ 513,226
Transfers for capital:			
Provincial government	6,405,737	5,154,309	2,551,189
Federal government	2,594,618	1,456,144	1,484,646
	9,000,355	6,610,453	4,035,835
	\$ 9,296,255	\$ 6,967,532	\$ 4,549,061

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

17. Expenses by object

	Budget (Unaudited)	2022	2021
Salaries, wages, and benefits	\$ 5,026,120	\$ 4,191,356	\$ 3,944,301
Contracted and general services	3,107,340	2,918,581	2,291,470
Materials, goods, supplies and utilities	2,236,730	2,165,952	2,079,884
Bank charges and short term interest	10,000	7,403	7,826
Interest on long term debt	99,650	99,604	110,506
Other expenditures	8,200	29,056	172,715
Transfers to organizations and others	1,731,815	1,876,727	1,756,953
Amortization of tangible capital assets	3,629,379	3,629,399	3,505,851
Loss on disposal of tangible capital assets	-	4,407	27,918
	\$ 15,849,234	\$ 14,922,485	\$ 13,897,424

18. Debt limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Municipal District be disclosed as follows:

	2022	2021
Total debt limit	\$ 22,311,617	\$ 22,888,368
Total debt	3,071,667	3,447,641
	\$ 19,239,950	\$ 19,440,727
Debt servicing limit	\$ 3,718,603	\$ 3,814,728
Debt servicing	471,874	457,578
	\$ 3,246,729	\$ 3,357,150

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

19. Commitment and contingencies

The Municipal District has entered into an agreement with the Town of Pincher Creek to help fund the Early Childhood Learning Centres. The Municipal District has contributed \$600,000 towards the project in prior years, \$100,000 in 2022 and will contribute an additional \$100,000 per year through 2025.

The Municipal District is a member of the Alberta Local Authorities Reciprocal Insurance Exchange. Under the terms of membership, the Municipal District could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

With the changes to the collective agreement with the National Police Federation, the MD could have a potential liability for the retroactive pay increases identified in the agreement. It is unknown if costs will be downloaded to the MD and the specific amounts associated with the retroactive pay rates are not yet finalized. As a result, no amounts have been accrued in the financial statements as at December 31, 2022.

20. Local authorities pension plan

Employees of the Municipal District of Pincher Creek No. 9 participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pensions Plans Act. The plan serves about 281,764 people and 435 employers. The LAPP is financed by the employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The Municipal District of Pincher Creek No. 9 is required to make current service contributions to the LAPP of 8.45% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 12.80% on pensionable earnings above this amount. Employees of the Municipal District of Pincher Creek No. 9 are required to make current service contributions of 7.45% of pensionable salary up to the year's maximum pensionable salary and 11.80% on pensionable salary above this amount.

Total current service contributions by the Municipal District of Pincher Creek No. 9 to the LAPP in 2022 were \$249,962 (2021 - \$266,974). Total current service contributions by the employees of the Municipal District of Pincher Creek No. 9 to the LAPP in 2022 were \$223,598 (2021 - \$241,877).

At December 31, 2021, the LAPP disclosed an actuarial surplus of \$11.9 billion.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

21. Salary and benefits disclosure

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	(1)	(2)	2022	2021
	Salary	Benefits & allowances		
Council				
Bruder, Tony	\$ 20,975	\$ 2,963	\$ 23,938	\$ 6,147
Cox, Dave	29,350	3,797	33,147	5,876
Hollingshead, Harold	31,225	6,536	37,761	8,214
Lemire, Rick	25,125	2,796	27,921	22,387
MacGarva, John	27,225	4,745	31,970	4,930
Everts, Bev	-	-	-	17,093
Hammond, Brian	-	-	-	30,902
Stevick, Quentin	-	-	-	16,810
Yagos, Terry	-	-	-	18,920
Chief administrative officer -				
MacCulloch	128,197	-	128,197	192,620
Chief administrative officer - Milligan	85,961	-	85,961	-
Designated officer	\$ 103,419	\$ 2,331	\$ 105,750	\$ 104,634

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

(2) Benefits and allowances figures also include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services, retirement planning services, concessionary loans, travel allowances, car allowances, and club memberships.

22. Financial instruments

The Municipal District's financial instruments consist of cash and temporary investments, accounts receivable, investments, debt charges recoverable, accounts payable and accrued liabilities, and long-term debt. It is management's opinion that the Municipal District is not exposed to significant interest or currency risk arising from these financial instruments.

The Municipal District is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Municipal District provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

23. Segmented disclosure

The Municipal District provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in note 1.

Refer to the schedule of segmented disclosure (schedule 3)

24. Budget amounts

The 2022 budget for the Municipal District was approved by Council on October 12, 2021 and has been reported in the consolidated financial statements for information purposes only. These budget amounts have not been audited, reviewed, or otherwise verified. The approved budget contained reserve transfers, capital additions and principal payments on debt as expenditures. Since these items are not included in the amounts reported in the consolidated financial statements, they have been excluded from the budget amounts presented in these financial statements.

Budgeted surplus per financial statements	\$ 8,028,881
Less: Capital expenditures	(9,620,355)
Long-term debt repayments	(375,970)
Transfers from trust accounts	(40,000)
Water meters	(450,000)
Add: Amortization	3,629,379
Transfers from capital reserves	(1,046,540)
Transfers from operating reserves	(125,395)
<hr/>	
Equals: Balanced budget	\$ -
<hr/>	

25. Contaminated sites liability

The Municipal District has adopted PS3260 liability for contaminated sites. The Municipal District has not identified any financial liabilities as a result of this standard.

26. Comparative figures

Certain comparative figures have been reclassified to conform to the financial statement presentation adopted in the current year.

27. Approval of financial statements

These financial statements were approved by Council and Management.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

	Schedule of changes in accumulated surplus			Schedule 1	
	Unrestricted	Restricted	Equity in tangible capital assets	2022	2021
Balance, beginning of year	\$ 5,389,785	\$ 12,748,758	\$ 67,904,132	\$ 86,042,675	\$ 80,645,352
Excess of revenue over expenses	6,562,380	-	-	6,562,380	5,397,323
Unrestricted funds designated for future use	(3,261,519)	3,261,519	-	-	-
Restricted funds used for operations	411,151	(411,151)	-	-	-
Restricted funds used for tangible capital assets	-	(710,329)	710,329	-	-
Current year funds used for tangible capital assets	(6,647,559)	-	6,647,559	-	-
Disposal of tangible capital assets	4,410	-	(4,410)	-	-
Amortization of tangible capital assets	3,629,399	-	(3,629,399)	-	-
Long-term debt repaid	(375,974)	-	375,974	-	-
Debt charges recoverable	131,510	-	(131,510)	-	-
Change in accumulated surplus	453,798	2,140,039	3,968,543	6,562,380	5,397,323
Balance, end of year	\$ 5,843,583	\$ 14,888,797	\$ 71,872,675	\$ 92,605,055	\$ 86,042,675

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SCHEDULES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022

Schedule of tangible capital assets

Schedule 2

	Land	Land improvements	Buildings	Engineered structures	Machinery and equipment	Vehicles	Construction in progress	2022	2021
Cost:									
Balance, beginning of year	\$ 2,940,594	\$ 354,574	\$ 7,808,908	\$ 204,067,919	\$ 10,558,315	\$ 2,271,676	\$ 3,806,636	\$ 231,808,622	\$ 226,733,912
Acquisitions	-	37,106	24,900	5,743	146,000	-	7,144,138	7,357,887	5,384,678
Transfers	-	-	-	692,279	18,400	46,926	(757,605)	-	-
Disposals	-	-	-	-	(95,930)	-	-	(95,930)	(309,968)
Balance, end of year	2,940,594	391,680	7,833,808	204,765,941	10,626,785	2,318,602	10,193,169	239,070,579	231,808,622
Accumulated amortization:									
Balance, beginning of year	-	103,006	2,044,172	151,621,421	6,737,041	1,632,452	-	162,138,092	158,903,955
Annual amortization	-	14,995	169,287	2,739,538	589,324	116,254	-	3,629,398	3,505,850
Disposals	-	-	-	-	(91,522)	-	-	(91,522)	(271,713)
Balance, end of year	-	118,001	2,213,459	154,360,959	7,234,843	1,748,706	-	165,675,968	162,138,092
Net book value	\$ 2,940,594	\$ 273,679	\$ 5,620,349	\$ 50,404,982	\$ 3,391,942	\$ 569,896	\$ 10,193,169	\$ 73,394,611	\$ 69,670,530
2021 net book value	\$ 2,940,594	\$ 251,568	\$ 5,764,736	\$ 52,446,498	\$ 3,821,274	\$ 639,224	\$ 3,806,636	\$ 69,670,530	

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SCHEDULE TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the year ended December 31, 2022




Schedule of segmented disclosure

Schedule 3

	General government	Protective services	Transportation services	Environmental services	Public health services	Planning and development	Recreation and culture	Total
Revenue								
Net municipal property taxes	\$ 13,171,798	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,171,798
User fees and sales of goods	7,670	13,792	64,384	225,875	-	93,580	-	405,301
Government transfers for operating	-	-	58,564	36,699	106,811	155,005	-	357,079
Investment income	443,394	-	-	-	-	-	-	443,394
Penalties and costs of taxes	95,009	-	-	-	-	-	-	95,009
Licenses and permits	-	-	-	-	-	95,591	-	95,591
Rental	19,252	-	61,273	-	-	943	-	81,468
Other	10,830	-	96,544	-	-	71,292	46,106	224,772
	13,747,953	13,792	280,765	262,574	106,811	416,411	46,106	14,874,412
Expenses								
Salaries, wages and benefits	1,338,333	-	2,371,145	110,582	-	371,296	-	4,191,356
Contracted and general services	508,139	198,229	1,364,104	594,062	-	225,282	28,765	2,918,581
Materials, goods, supplies and utilities	267,029	(685)	1,687,500	114,473	-	95,440	2,195	2,165,952
Bank charges and short term interest	7,403	-	-	-	-	-	-	7,403
Interest on long term debt	-	-	64,669	34,935	-	-	-	99,604
Other expenditures	10,078	-	18,843	-	-	135	-	29,056
Transfers to organizations and others	14,425	771,073	-	-	185,384	35,792	870,053	1,876,727
Amortization of tangible capital assets	251,532	6,101	2,544,624	788,287	-	32,068	6,787	3,629,399
Loss on disposal of tangible capital assets	-	-	4,407	-	-	-	-	4,407
	2,396,939	974,718	8,055,292	1,642,339	185,384	760,013	907,800	14,922,485
Excess (deficiency) of revenue over expenses before other	11,351,014	(960,926)	(7,774,527)	(1,379,765)	(78,573)	(343,602)	(861,694)	(48,073)
Other								
Government transfers for capital	-	-	1,779,253	4,831,200	-	-	-	6,610,453
Excess (deficiency) of revenue over expenses	\$ 11,351,014	\$ (960,926)	\$ (5,995,274)	\$ 3,451,435	\$ (78,573)	\$ (343,602)	\$ (861,694)	\$ 6,562,380

Recommendation to Council

G3a

TITLE: Notice of Public Hearing and circulation of Bylaw No. 2023-01 from MD of Ranchland No. 66			
PREPARED BY: Laura McKinnon		DATE: April 6, 2023	
DEPARTMENT: Planning and Development			
 Department Supervisor	April 6 2023 Date	ATTACHMENTS: 1. Letter from MD of Ranchland 2. Bylaw No. 2023-01 (Online Link)	
APPROVALS:			
_____ Department Director	_____ Date	 _____ CAO	2023/04/06 _____ Date

RECOMMENDATION:

That Council receive the Public Hearing Notice and Bylaw No. 2023-01 from MD of Ranchland as information and direct Administration if comments are required.

BACKGROUND:

Per Bylaw 1311-19 Intermunicipal Development Plan with the MD of Pincher Creek and the MD of Ranchland, Section 4.2 Referral Policies, MD of Ranchland has circulated the Public Hearing Notice (*Attachment No. 1*) and Bylaw No. 2023-01. As the package for proposed Bylaw No. 2023-01 is very large, it is available online at <https://www.orrsc.com/municipal-district-of-ranchland-no-66-land-use-bylaw-draft-2023/>.

Bylaw No. 2023-01 is a new Land Use Bylaw, ensuring that all development in the MD of Ranchland is compatible with both the surrounding environment and ranching/agricultural activities, which are the mainstay of MD land use.

Council is not required to provide comments on Bylaw No. 2023-01; however, Council for the MD of Ranchland welcomes them.

FINANCIAL IMPLICATIONS:

None at this time.



M.D. OF RANCHLAND No. 66

PO BOX 1060 ♦ NANTON, AB · T0L 1R0 ♦ 403-646-3131 ♦ MDRANCHLAND.CA

March 7, 2023

Roland Milligan, CAO
M.D. of Pincher Creek No.9
Box 279
Pincher Creek, Alberta
T0K 1W0

Dear Mr. Milligan,

The Municipal District of Ranchland No. 66 has prepared a new Land Use Bylaw (Bylaw No. 2023-01) which received first reading by Council on February 21, 2023. The proposed Land Use Bylaw seeks to:

- update and establish municipal standards and procedures regarding the use and development of land within the municipality;
- comply with the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, and all provincial legislative requirements;
- update and revise the municipal land use districts to coincide with provincial land use areas;
- revise, add to, and clarify various permitted, discretionary, and prohibited land uses prescribed in each district and provide for associated definitions and development standards;
- ensure that all development in the Municipal District is compatible with both the surrounding environment and ranching/agricultural activities which are the mainstay of MD land use.

The MD is seeking any input or comments on proposed Land Use Bylaw No. 2023-01 and providing notice of the scheduled public hearing for 1:00pm on April 18th, 2023, to consider adoption of the bylaw. You may review the proposed full bylaw at <https://www.orrsc.com/municipal-district-of-ranchland-no-66-land-use-bylaw-draft-2023/>. The feedback from your municipality is valued and we will ensure that any concerns or comments are considered prior to the finalization and adoption of the bylaw. Please **submit your comments** on the MD of Ranchland's proposed Land Use Bylaw by email to the MD's Planning Advisor Steve Harty, steveharty@orrsc.com by **April 14th, 2023**.

Please do not hesitate to contact the undersigned should you have any questions or require any additional information regarding this matter.

Sincerely,

Robert Strauss
Chief Administrative Officer

Also sent via email to cao@mdpincercreek.ab.ca

CHIEF ADMINISTRATIVE OFFICER'S REPORT

March 24, 2023 to April 6, 2023

Discussion:

March 23	EAC Meeting
March 27	Asset Management Update meeting
March 28	Council Committee and Council Meetings
March 30	Interviews for PW 6 month Seasonal Positions
March 31	Laurie Wilgosh Retirement Luncheon
April 4	Municipal Planning Commission Meeting
April 5	PW Safety Meeting
April 5	JHSC Administration Building Inspection

Upcoming

April 11	Council Committee and Council Meetings
April 12	JHSC Meeting
April 13	Climate Vulnerability Study – Open House

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period March 24, 2023 – April 6, 2023.

Prepared by: CAO, Roland Milligan  Date: April 6, 2023

Respectfully presented to: Council Date: April 11, 2023

Administrative Support Activity since last Council Meeting
– prepared by Jessica McClelland, EA

Letters from last Council:

Town of Pincher Creek – Health Care Worker Recruitment
Pincher Creek Foundation
Letter of Sponsorship – Partners in Safety

Advertising/Social:

Climate Vulnerability Assessment and Community Open House
Volunteer Week

Other Activities:

Invitations to Council:

- Lorne Thompson – checking his schedule
- Irrigation District – spoke with Ministers Assistant, meeting will be scheduled following RMA and will be virtual
- Castle Mountain Resort – April 11, 2023
- South Canadian Rockies Tourism Association – April 25, 2023
- Travel Alberta – June 27, 2023

2023 Spring Newsletter
Planning for MD Booth at Pincher Creek Trade Show
Co-planning with Town for Volunteer Event

Upcoming Meetings of Importance:

**Office closed for Easter Break April 7 and 10, 2023
Regular Committee, Council – April 11, 2023
Climate Vulnerability Assessment and Community Open House April 13, 2023
Volunteer Evening Event – April 18, 2023 7pm to 9 pm
Regular Committee, Council – April 25, 2023
Trade Show April 28 and 29, 2023
Strategic Planning Session May 4 and 5, 2023

RECEIVED

MAR 27 2023

M.D of Pincher Creek

The Pincher Creek Community Center Hall Society

Box 1178

287 Canyon Drive

Pincher Creek Alberta T0K 1W0

Dear Reeve and Council Members:

You are cordially invited to attend the Annual General Meeting of The Pincher Creek Community Hall Society on the evening of April 17th, 2023.

Regular meeting is at 7:30pm and AGM at 8:00pm.

We would enjoy your company and any input or concerns the Municipal District has about the hall.

After the meetings is social time with snacks and refreshments

*Sincerely, Executive and Board Member of
The Pincher Creek Community Hall Society*



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

RECEIVED

MAR 27 2023

AR110933

March 10, 2023

M.D of Pincher Creek

Reeve Rick Lemire
Municipal District of Pincher Creek
PO Box 279
Pincher Creek AB T0K 1W0

Dear Reeve Lemire:

Thank you for your grant application under the Mediation and Cooperative Processes component of the 2022/23 Alberta Community Partnership program.

I am pleased to advise that the Municipal District of Pincher Creek has been approved for a matching grant of \$50,000 in support of the protocol development for a joint use and planning agreement with Livingstone Range School Division. The funding is a cost-sharing partnership between province and the participating municipality and organization. It is conditional upon the participating municipality and school division contributing 50 per cent towards the project cost, with the province providing the remaining 50 per cent.

The conditional grant agreement will be mailed shortly to your Chief Administrative Officer to obtain the appropriate signatures.

I appreciate your efforts toward this important collaborative initiative and wish you every success as we work together to strengthen communities in Alberta.

Sincerely,

Rebecca Schulz
Minister

cc: Roger Reid, MLA, Livingstone-Macleod
Troy MacCulloch, Chief Administrative Officer, Municipal District of Pincher Creek

MEDICAL SERVICE CUPBOARD

The Pincher Creek Legion has established a Medical Service Cupboard. This cupboard was brought about by the Legion so the community would be able to have access to medical equipment without having to make a trip to Lethbridge. COVID made a delay on getting it fully up and running.

We now have it going and is being well used at the present. The community has been great (as they are noted for) in donating a lot of the equipment. We have had to purchase some wheelchairs and walkers to complete our list of equipment. We are now able to provide the following to the people – wheelchairs, walkers (4 wheel-2 wheel and no wheel), crutches, canes, toilet handles, toilet seats, commodes, tub stools, tub handles, bed rail, boots, a pole that goes from ceiling to floor and one large stand-up chair. We also have a few electric scooters. If anyone needs equipment to use, they can contact the Legion at 403-627-4024. There is a simple contract that will need to be signed. This contract is just so we know where the piece of equipment is and a contact number. When the item is returned we would appreciate a small donation if possible. This helps us with expenses to maintain the equipment and the room. The equipment is sanitized when it is brought back and made available for the next person.

The Legion has built a special room to house all the equipment. All expenses were provided by the Legion to build this room except the paint along with volunteers. The paint was donated by COOP. We thank them very much. As we continue we will find there are changes to be made and these will probably be ongoing.

Thank you to the community for their support which is allowing the Legion to continue to serve its community.

Submitted by Lou Burnham

March 1st, 2023

Re: School Age Care Directors Association – Lights On After School Alberta

To whom it may concern,

On behalf of the School Age Care Directors Association of Alberta we wish to reach out to ask for your organizations support and acknowledgment of Out of School Care Programs in Alberta by participating in our 7th Annual *Lights On Afterschool Alberta* celebration on April 21st, 2023. This day is a collective celebration of the positive impact Out of School Care Programs make for children and families throughout the province.

SACDA started this day seven years ago in Calgary with a few programs and in a few short years, has spread province wide. This year, municipalities around the province will be lighting up their monuments in blue and yellow to show support for OOSC programs including the Calgary Tower, High Level Bridge in Edmonton and the Saamis Tepee in Medicine Hat and the Sun Dial in Grand Prairie. Additionally, municipal Mayors have dedicated the day through proclamations showcasing support for OOSC.

Past local events have encouraged programs across the province to host community events, inviting elected officials and policy makers to programs, and allowing each program to help “shine a light” on the value OSC program offers communities and their youth.

The School Age Care Directors Association of Alberta (SACDA), formally requests a show of support to the School Age Care community with either a written letter of support or a quick video that can be shared with programs and parents across the province. This unity in support will show programs and families that School Age Care and its interests will continue to be supported and championed both throughout the province and moving forward from all political parties.

We ask that in your response to please consider the following questions:

- What value and impact do you see quality OSC programs create in both communities and the success and well-being of children in Alberta?
- What is your vision for OOSC in Alberta?
- How will you ensure that OOSC is included in the early learning and childcare conversation?

We truly appreciate the work that you do to continue to help advance our sector, and hope that one day you might be able to attend one of our OOSC members sites, and attend a future annual conferences to see first-hand the dedication of our professional community and the important work conducted on a daily basis with Alberta’s families.



We encourage you to visit <https://www.calgarysacda.com/lights-on-afterschool> and learn more about the event as well as watch our *Lights On Afterschool Alberta Video* developed last year here: <https://youtu.be/00KJ6bRFuT4>.

Feel free to contact me directly for further information, conversation and support.

Sincerely,

Cody Topp

Cody Topp (He/Him)
Chairperson / Conference Chairperson

School Age Care Directors Association AB
PO Box 72034 Glenmore Landing PO
Calgary, AB
T2V 5H9

(P) 403.710.8384
(E) calgarysacdachair@gmail.com
(W) www.calgarysacda.com



I would like to acknowledge that I am located on the traditional territories of the Nitinaipi (Blackfoot) and the people of Treaty 7 which includes the Siksika, the Piikani, the Kainai, the TsuTsu, and the TsuTsu Nakoda. I am on the land where the Bow River meets the Elbow River, and the traditional Blackfoot name of this place is "Mokkinele" which we now call the City of Calgary. The City of Calgary is also home to the Métis Nation.

NOTICE: The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of or other use of or taking any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and discard the materials immediately.

LIGHTS ON AFTER SCHOOL ALBERTA

Core Values: Families, Awareness, Advocacy, Opportunity, Empowerment,

The only province-wide event that highlights and celebrates how before and afterschool programs keep kids safe, inspire them to learn, and help Canadian working families.

Before and afterschool care programs provide an impactful time for children to learn and develop essential life skills, leadership, and engage in their communities in ways they may not otherwise have the opportunity to experience. While the hours children spend in out of school care are minimal, they have a powerful impact that lasts a lifetime.

Out of school care programs provide an essential service to families by providing safe environments and quality care for their children during the "critical hours" meeting the needs of all families, including low income and single parent households.

<https://www150.statcan.gc.ca/n1/pub/89-652-x/89-652-x2014005-eng.htm>

Lights On After School Alberta is an advocacy initiative that helps "shines a light" on the importance and impact of Afterschool care programs across the province-creating opportunities through community events geared to help programs develop connections with parents, schools, local businesses and advocates, helping build stronger foundations for Alberta youth.

2022/23 ALBERTA COMMUNITY PARTNERSHIP
Mediation and Cooperative Processes Component
Cooperative Processes Stream – Protocol Development

CONDITIONAL GRANT AGREEMENT

BETWEEN:

HIS MAJESTY THE KING in Right of the Province of Alberta as
represented by the Minister of Municipal Affairs
(hereinafter called “**the Minister**”)

AND

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 in the Province of Alberta
(hereinafter called “**the Grant Recipient**”)

WHEREAS the Minister has approved the Grant Recipient’s grant application and has agreed to make a one-time conditional grant in the amount of **FIFTY THOUSAND DOLLARS (\$50,000)**, (hereinafter called “the Grant”) to the Grant Recipient pursuant to the Municipal Affairs Grants Regulation;

WHEREAS the Grant is provided as the Minister’s contribution on a 50-50 cost-share basis with the Grant Recipient;

AND WHEREAS the Grant Recipient and the Minister are entering into a Conditional Grant Agreement (hereinafter called “the Agreement”) governing the use and purpose of the Grant.

Preamble:

The purpose of the grant is to support the Grant Recipient and the Livingstone Range School Division to develop a joint use and planning agreement.

The parties agree as follows:

1. The Minister shall:
 - (a) subject to the provisions of the Agreement, pay the Grant Recipient a one-time conditional grant in the amount of **FIFTY THOUSAND DOLLARS (\$50,000)**, to carry out the activities outlined in Schedule “A” (hereinafter called “the Project”) as attached hereto and forming an integral part of this Agreement;
 - (b) provide the Grant to the Grant Recipient by a lump sum payment within one month of the Minister signing the Agreement;
 - (c) have the right to conduct an evaluation or audit of the Project at any time; and
 - (d) have the right to publish and distribute any report submitted by the Grant Recipient, to the Minister, on the Project; and
 - (e) have the right, in the sole discretion of the Minister, to approve a time extension beyond the date specified in Clause 2(e), if requested by the Grant Recipient, or if the Minister considers it necessary or advisable to do so. If the Minister approves a time extension, the Minister shall provide written notice to the Grant Recipient of that extension and such notice is deemed to be a formal amendment of the term of this Agreement.
2. The Grant Recipient shall:

- (a) carry out the Project as set out in Schedule "A", without material alteration;
- (b) use the entire amount of the Grant for the purpose of carrying out the Project;
- (c) if grant funds are invested, apply any income earned on the Grant to the Project;
 - (i) the Grant Recipient may invest the funds provided, or unutilized portions thereof, in accordance with the terms of Section 250 of the *Municipal Government Act*;
 - (ii) the Grant Recipient shall determine and report the "actual income earned" on the unexpended funds invested and all such income including other credit adjustments as outlined in the Alberta Community Partnership Program Guidelines;
- (d) not use any part of the Grant, including any income earned thereon, to pay for work done or materials obtained before April 1, 2022;
- (e) complete the Project and use the Grant, including any income earned thereon, by December 31, 2023;
- (f) notify and seek approval from Municipal Affairs in writing of any significant changes in circumstances that may affect the project timelines specified in sub-clause 2(e) above, or the implementation of the Project as described in Schedule "A";
- (g) be responsible for any cost over-runs incurred in carrying out the Project;
- (h) submit a Final Statement of Funding and Expenditures (SFE) to the satisfaction of the Minister within 60 days after the Project completion date outlined in 2(e) above, or sooner if the project is completed prior to the Project completion date, including income earned and financial information. A Final Report is also to be submitted;
- (i) demonstrate on the SFE that the cost-share amount is expended proportionately as per the Alberta Community Partnership Program Guidelines;
- (j) carry out the Project in accordance with all applicable laws, regulations and generally accepted standards;
- (k) ensure that all resource personnel involved in the Project are suitably qualified; and
- (l) refund, within 30 days of Municipal Affairs' request, any unexpended portion of the Grant and any amounts expended for purposes other than for those specified in this Agreement to the Government of Alberta.

3. The Grant Recipient represents and warrants to the Minister that:

- (a) the execution of the Agreement has been duly and validly authorized by the Grant Recipient in accordance with all applicable laws;
- (b) in accordance with this Agreement, it will provide all the required Project administration, compliance reporting, and documentation, as required.

4. If the Grant Recipient does not meet all of its obligations under this Agreement, or uses the Grant for any unauthorized purpose, the Minister will notify the Grant Recipient of such breach in writing and the Grant Recipient will have 30 days to remedy such breach. If, in the opinion of the Minister, the Grant Recipient does not remedy the breach, the Minister may terminate the Agreement without further notice to the Grant Recipient and demand the immediate refund of the Grant, or such lesser amount as the Minister may determine, to the Government of Alberta.

5. The Minister may terminate this Agreement for any reason by notifying the Grant Recipient in writing upon 60 days' notice. Upon receipt of the notice of termination, the Grant Recipient shall only use the Grant to pay reasonable wind-down costs and committed expenses related to the Project. Immediately upon termination of the Agreement, the Grant Recipient shall refund to the Government of Alberta any unexpended portion of the Grant and any amounts expended for purposes other than those specified in this Agreement.

6. This Agreement shall come into effect on the date that the Minister or Minister's representative signs the Agreement.

7. This Agreement shall expire on the date that the Grant Recipient has met all provisions of this Agreement, unless terminated earlier by the Minister in accordance with this Agreement.
8. Except for a time extension made in accordance with Section 1(e), amendments to this Agreement, including changes to Schedule "A", may be necessary from time to time and may be initiated by either the Minister or the Grant Recipient, in writing, and shall be agreed upon by both parties.
9. The Minister and the Grant Recipient acknowledge that the *Freedom of Information and Protection of Privacy Act* (FOIP) applies to all information generated, collected or provided under this Agreement, and will comply with its provisions.
10. The Grant Recipient agrees to indemnify and hold harmless the Minister, Minister's employees, and agents from any and all actions, claims, demands and costs whatsoever, arising directly or indirectly, out of any act or omission of the Grant Recipient or its employees or agents, with respect to carrying out the purposes of this Agreement.
11. The Agreement, including the attached Schedule "A", is the entire agreement between the Minister and the Grant Recipient with respect to the Grant from the Minister for the Project. There are no other agreements, representations, warranties, terms, conditions or commitments except as expressed in this Agreement.
12. The following clauses shall survive conclusion or termination of this Agreement:
 - (a) FOIP – Clause 9;
 - (b) Indemnity – Clause 10; and
 - (c) Entire Agreement – Clause 11.
13. Any notice under this Agreement shall be deemed to be given to the other party if in writing and personally delivered, sent by prepaid registered mail, or e-mailed to the addresses as follows:

The Minister

c/o Director, Grant Program Delivery
Municipal Affairs
15th Floor Commerce Place
10155 - 102 Street
Edmonton AB T5J 4L4
Email: acp.grants@gov.ab.ca

The Grant Recipient

c/o Chief Administrative Officer
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0
Email: CAO@mdpincercreek.ab.ca

14. The rights, remedies, and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
15. If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
16. This Agreement is binding upon the parties and their successors.
17. The parties agree that this Agreement will be governed by the laws of the Province of Alberta.

The parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HIS MAJESTY THE KING
in Right of the Province of
Alberta as Represented by
the Minister of Municipal Affairs

WITNESS SIGNATURE

Per: _____
Director SIGNATURE
GRANT PROGRAM DELIVERY

Date: _____

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

WITNESS SIGNATURE

Per: _____
CHIEF ELECTED OFFICIAL SIGNATURE

PRINT NAME AND TITLE

PRINT NAME AND TITLE

Date: _____

WITNESS SIGNATURE

Per: _____
DULY AUTHORIZED SIGNING OFFICER SIGNATURE

PRINT NAME AND TITLE

PRINT NAME AND TITLE

Date: _____

**2022/23 Alberta Community Partnership Mediation and Cooperative Processes Component
Cooperative Processes Stream – Protocol Development**

**CONDITIONAL GRANT AGREEMENT
SCHEDULE “A”**

The Municipal District of Pincher Creek No. 9 will carry out the following work:

- Hire a consultant to coordinate and facilitate the development of a joint use and planning agreement with Livingstone Range School Division.

- Undertake any related activities which may include:
 - stakeholder consultations;
 - supporting plans and studies;
 - development of agreements;
 - development or amendment of bylaws; or
 - project specific research and administration.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR110902

Dear Chief Elected Official:

Joint use and planning agreements (JUPAs) between municipalities and school boards operating within municipal boundaries enable the integrated and long-term planning and use of school sites on municipal reserve, school reserve, and municipal and school reserve lands.

On June 10, 2020, Section 670.1 of the *Municipal Government Act* was proclaimed, setting the deadline for municipalities to complete these agreements with the applicable school boards by June 10, 2023.

The ministries of Municipal Affairs and Education have heard from municipalities and school boards about the challenges of meeting this deadline. My colleague, the Honourable Adriana LaGrange, Minister of Education, and I have agreed to extend the deadline for municipalities and school boards to June 10, 2025, to provide sufficient time to complete these agreements.

In addition to this extension granted as per Ministerial Order No. MSD:013/23, the Ministry of Municipal Affairs can provide additional supports to municipalities to assist with the development of these agreements. Questions regarding JUPAs can be directed to a planning advisor at ma.advisory@gov.ab.ca, or toll-free by first dialing 310-0000, then 780-427-2225. Should municipalities require support to mediate discussions with school boards, please email municipalcollaboration@gov.ab.ca or call the number above for more information.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rebecca Schulz'.

Rebecca Schulz
Minister

Attachment: Ministerial Order No. MSD:013/23

cc: Honourable Adriana LaGrange, Minister of Education



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:013/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act (MGA)*, make the following order:

The date by which a municipality must enter into a joint use and planning agreement with a school board, as required by Section 670.1(1) of the *MGA*, is extended to June 10, 2025.

This order shall come into force on April 1, 2023.

Dated at Edmonton, Alberta, this 8th day of March, 2023.

Rebecca Schulz
Minister of Municipal Affairs

April 3, 2023

Office of the Minister
Environment & Protected Areas
224 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

RE: Exemption of Newspaper Media from EPR Program Revisions

Dear Minister Savage,

On March 14, Council heard from Evan Jamieson, President, Alberta Weekly Newspapers Association. Mr. Jamieson highlighted what impact changes to the EPR program would have on newspaper media.

The newspaper industry is already under extreme financial pressure due to increased costs of materials and inflation coupled with the decline in advertising spend and subscriptions. It might seem simple to discontinue physical publications in a digital world; however, digital excludes entire demographics of individuals who cannot access the internet. Newspapers serve as a source of information for those who still operate in an analogue world. A newspaper closing its doors due to additional expenses, will cut an entire demographic off from access to local, national, and international news.

We urge the UPC to follow in the footsteps of jurisdictions such as Great Britain and Ontario where newspapers have become exempt from similar EPR programs. Newspapers have multiple uses, offering a secondary purpose aside from providing information about the world. Among other uses, they are conducive as insulation for temperature sensitive products during transport and protect precious family heirlooms during a move. We urge you to recognize the importance of local papers and the impact the potential closure newspaper businesses would have on the social fabric of the communities they serve. Consider the challenges already faced. Follow in the footsteps of the Ontario government, and please exempt newspapers from the revised EPR program.

Regards,



Dave McKenzie
Mayor

cc: Glen van Dijken, MLA Westlock-Peace River
Alberta Municipalities
All Alberta Municipalities